

**2013**



**STATE BAR OF WISCONSIN**

# **LEGAL APPS FOR ANDROID, IPAD/MAC & WINDOWS 8 USERS**

Information for lawyers on where to find apps, How To's and more.

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## Smartphone and Tablet Resource Links

The following is a partial (really partial) list of resources for the designated smartphone and tablet operating systems. Hopefully, you will find these useful, but only you can make that decision and whether or not to trust downloads from any of these sites. In other words, caveat emptor.

### For Android

Practice411 Lending Library (<http://bit.ly/10WbF17>) Materials available to all State Bar of Wisconsin members:

- Android Apps in One Hour for Lawyers

### Android Online Resources

- Google Android Market Online (<https://market.android.com>)
- Amazon Appstore for Android (<http://amzn.to/lc2HVP>)
- The Droid Lawyer (<http://thedroidlawyer.com/>)
- Makeuseof.com <http://www.makeuseof.com/pages/download>
- AndroidTipGuys <http://androidtipguys.com/>
- xdadevelopers <http://forum.xda-developers.com/filter.php?cat=Android>
- Android Authority <http://www.androidauthority.com>
- Android Forums <http://androidforums.com/>
- Android Central <http://www.androidcentral.com/tips>
- Androinca <http://androinica.com/>
- Androidgeeks <http://www.android.gs/>
- Lifehacker <http://lifehacker.com/tag/android>
- How to Use Android <http://gizmodo.com/5909262/how-to-use-android>
- The 100 Best Android Apps of 2013 | PCMag.com <http://bit.ly/w4bo8T>
- 10 Free Android Apps for Easy Task Management CIO.com <http://bit.ly/10Wdg74>
- 10 Must-Have Android Apps You Need Now | PCMag.com <http://bit.ly/10WdjzS>
- <http://thedroidlawyer.com/2011/11/best-apps-for-lawyers/>
- Best Office Alternatives for Android Tablets <http://bit.ly/vVnOqO>
- 100 Best Android Apps of 2012 <http://bit.ly/w4bo8T>
- Best Android Apps <http://bit.ly/tWCW04>

- 50 Best Free Android Apps <http://bit.ly/l4Auzm>
- Best Android Apps <http://www.thetechlabs.com/tech-news/best-android-apps/>
- Android Keyboard Shortcuts: <http://bit.ly/JdbfZV>
- Who's Winning the Battle for Best-Stocked App Store: <http://rww.to/lzJSNS>
- How to Install a Custom ROM on your Android <http://bit.ly/lqRzBU>
- Catch Notes: A Note-Taking App <http://bit.ly/Jdbnsd>
- Must-Have Android Apps for New Users <http://bit.ly/lzKmUl>
- Best Free Android Apps of 2011 (So Far) <http://bit.ly/Jq3p3j>
- The 22 Best Android Apps <http://bit.ly/l8mraX>
- Droid Apps for Lawyers <http://bit.ly/l8mtiS>
- More Android Apps for Lawyers <http://bit.ly/lbT6Bo>
- Best Android Apps for Lawyers <http://bit.ly/leF7va>
- Dropcam Gets Android App <http://cnet.co/lqRBtC>
- 19 Essential Android Apps for the Legal Profession <http://bit.ly/KenaHv>
- Android's 10 Most Exciting Apps <http://gizmo.do/lc3l0f>
- A Few Android Apps <http://bit.ly/lSdUuH>
- Lawyer Creates His Own Law Firm Android App <http://bit.ly/lkhxMN>
- Mobile Applications for Law Students and Lawyers <http://bit.ly/leFzd1> This site provides great information, but includes both iPhones and Android devices so you have to check the description of each app for the available platform.
- If you need information on how to do something on your Android phone or tablet, or are looking for hacks and mods, then you need to check out one of the Android forums:
  - XDA Developers <http://forum.xda-developers.com/>
  - Android Forums <http://androidforums.com/>
  - Android Central <http://www.androidcentral.com/>
- 15 best Android Tablets in the World <http://bit.ly/10Wr29T>
- The 10 Best Android Tablets <http://bit.ly/lSfhJF>
- CNet's Best Android Tablets <http://cnet.co/Jq3K69>
- Tested: The Five Best Android 3.1 Tablets <http://bit.ly/lqRCgU>
- The Freshest Apps for Your Android Tablet <http://bit.ly/l8nXd8>
- The Best Apps for Android 3.0 Tablet <http://bit.ly/KOUDKA>
- Top 30 Best Android 3.0 Apps <http://bit.ly/lrMtpO>
- AndroidTablets.net <http://www.androidtablets.net/>
- Best Android Tablet Apps <http://bit.ly/JdcisC>
- Top Android Apps for Honeycomb Tablets <http://zd.net/lbUioq>

## Apple Mac Resources

Practice411 Lending Library (<http://bit.ly/10WbF17>) Materials available to all State Bar of Wisconsin members:

- Master Your Mac: Simple Ways to Tweak, Customize , and Secure OS X
- OSX Mountain Lion on Demand
- OSX Mountain Lion: Absolute Beginner's Guide

## Mac Online Resources

The Maclawyer <http://www.themaclawyer.com/>

MacSparky <http://macsparky.com/>

Macs in Law <http://www.macsinlaw.com/>

Macs in Law Office (MILO Google Group) <http://bit.ly/12rd3Pz>

Cult of Mac <http://www.cultofmac.com/>

MacRumors <http://www.macrumors.com/>

Appstorm <http://mac.appstorm.net/>

MacAttorney <http://www.macattorney.com/>

MacLitigator <http://www.maclitigator.com/>

The Hytech Lawyer <http://hytechlawyer.com/>

The 50 Best Mac Apps <http://bit.ly/12rcRA3>

19 Apps to Install on Your New Mac for Maximum Productivity <http://bit.ly/10Wl9JB>

Best Mac Apps <http://bit.ly/10WlIZn>

Best Mac Apps (Ultralinx) <http://bit.ly/10WIAUn>

Top 10 Most Useful Mac Apps (Discussion) <http://bit.ly/10WlU5w>

Top 10 Underhyped Mac Apps <http://bit.ly/10Wm7pf>

The Top 10 Applications I always Install on my Macs <http://bit.ly/10Wmlg5>

20 Killer Productivity Apps for Mac You Should Have in 2013 <http://bit.ly/10WmDDH>

Top Mac Appoications <http://www.lifeintech.com/mac-101/top-mac-applications.html>

10 Mac Apps that Wil Make You More Productive <http://read.bi/10WjFiE>

Top 10 Mac apps of 2012 <http://cnet.co/10WkYxZ>

Top 100 Mac Apps <http://chris.pirillo.com/top-100-mac-apps/>

10 Productivity Apps for you Mac-Based Home Business <http://bit.ly/10Wnm7P>

## Apple iPhone and iPad

Practice411 Lending Library (<http://bit.ly/1OWbF17>) Materials available to all State Bar of Wisconsin members:

- iPad Apps in One Hour for Lawyers
- iPad in One Hour for Lawyers
- iPad in One Hour for Litigators
- iPad: The Missing Manual

### iPhone and iPad Online resources:

- makeuseof.com <http://www.makeuseof.com/pages/download>
- iPad 4 Lawyers <http://ipad4lawyers.squarespace.com/>
- TabletLegal <http://tabletlegal.com/>
- Macs in Law <http://www.macsinlaw.com/>
- iPhone J.D. <http://www.iphonejd.com/>
- iPad Notebook <http://ipadnotebook.wordpress.com/>
- The MacLawyer <http://www.themaclawyer.com/>
- Nerdy Professionals <http://nerdyprofessionals.com/>
- WalkingOffice <http://www.walkingoffice.com/>
- EverythingiCafe <http://www.everythingicafe.com/>
- The Hytech Lawyer <http://hytechlawyer.com/>
- iPad Help <http://ipadhelp.com/>
- iMore <http://www.imore.com/>
- App Advice <http://appadvice.com/appnn>
- Macworld <http://www.macworld.com/>
- The Verge <http://www.theverge.com/apple>
- iPad in Business <http://www.apple.com/ipad/business>
- The Unofficial Apple Weblog (TUAW) <http://www.tuaw.com/category/ipad/>
- MacDesign Online <http://www.macdesignonline.com/>
- Top iPhone Applications <http://ti.me/uApnUx>
- Trial and Litigation iPad apps <http://bit.ly/1OWc2Zu>
- 80 best free iPad apps 2013 | News | TechRadar <http://bit.ly/1OWc57y>
- 10 Must-Have iPad Apps | PCMag.com <http://bit.ly/1OWc6IK>

- The 50 Best Free iPhone Apps of 2013 <http://bit.ly/10Wcl6C>
- 20 iPad Apps for Productivity <http://bit.ly/10Wcnvg>
- iOS default despair: Where Ars staff turns for better app experiences | Ars Technica
- <http://ars.to/18s7MbD>
- 6 Ways to Show Your iPad on a Projector Screen — Tony Vincent - Learning in Hand
- <http://learninginhand.com/blog/5-ways-to-show-your-ipad-on-a-projector-screen.html>
- iPhone App Cafe <http://iphoneappcafe.com/>
- 50 Best Free iPhone Apps for 2012 <http://bit.ly/ISil30>
- Lifehacker Pack for iPhone <http://lifelhack.kr/lqRE8G>
- Top 200 Best iPad Apps 2012 <http://bit.ly/l4FdB6>
- Top 20 iPad Apps for Attorneys <http://bit.ly/liDEoO>
- The 100 Best iPad Apps <http://bit.ly/liDKMd>
- MyiPadApps <http://www.mypadapps.com/>
- 15 Best iPad Apps for Newbies <http://bit.ly/KfKNA4>

## BlackBerry

- Blackberry App World <http://appworld.blackberry.com>
- 10 Free Blackberry Apps You Must Have <http://bit.ly/KfLI3G>
- 10 Best Blackberry Playbook Apps <http://bit.ly/JGD1o9>
- Top 5 Blackberry Playbook Apps <http://bit.ly/liFkOK>
- Blackberry Playbook Apps: 10 Must-Have Downloads, All Free <http://bit.ly/Jddw7d>

## Kindle Fire & Nook Tablet

- Kindle Fire vs. Nook Tablet: Which One Should You Buy? <http://bit.ly/Jq4A2l>
- Kindle Fire vs. Nook Tablet: How to Choose <http://cnet.co/KfNce4>
- Kindle Fire vs. Nook Tablet: Which Should You Buy? <http://bit.ly/JsXhFc>
- Kindle Fire vs. Nook Tablet...Fight! <http://engt.co/KfNB08>
- Kindle Fire vs. Nook Tablet: Guess Who Wins? <http://read.bi/IHJoUo>
- Nook Tablet Rooted for Android Market Support <http://bit.ly/liGGst>
- Android Market Hack for Kindle Fire <http://bit.ly/JddU5B>

## Windows 8 Resources

Practice411 Lending Library (<http://bit.ly/10WbF17>) Materials available to all State Bar of Wisconsin members:



- Windows 8: The Missing Manual

### Windows 8 Online Resources

- Getting Started with Windows 8 (free download with subscription to free newsletter) <http://www.makeuseof.com/pages/download>
- Windows 8 Keyboard shortcuts, mouse and touch gestures cheat sheets (free download with subscription to free newsletter) <http://www.makeuseof.com/pages/downloads>
- If Windows 8 baffles you, here's some free training <http://cnet.co/VOjA3l>
- Microsoft app store: <http://bit.ly/Xav2Cg>
- Add custom tiles to the Win8 start screen: <http://windowssecrets.com/langalist-plus/add-custom-tiles-to-the-win8-start-screen/>
- WindowsITPro Windows 8 Information: <http://www.windowsitpro.com/windows-8?code=WITPmain>
- Paul Thurrott's Supersite for Windows – Windows 8 section: <http://winsupersite.com/windows/windows-8-0>
- Six awesome built-in Windows utilities no one knows about: <http://bit.ly/XaxicT>
- Everything You Need to Know About Refreshing and Resetting Your Windows 8 PC: <http://bit.ly/XaxsRx>
- Add custom tiles to the Win8 start screen: <http://bit.ly/XaxEjx>
- CNET Reviews Windows 8 Just what is Windows RT, anyway? (FAQ)
- Just what is Windows RT, anyway? (FAQ) <http://cnet.co/XaxKrB>
- Ultimate Windows 8 starter guide: Must-know tips, apps and utilities: <http://bit.ly/XaxWqK>
- Complete guide to using Windows 8 (roundup): <http://bit.ly/Xaye0l>

### Odds & Ends

- iPad mini vs. nexus 7 vs Nexus 10 vs Surface RT: tablet comparison review <http://bit.ly/10WpTz7>
- 2013 Tablet Comparison Chart <http://tabletnation.com/compare>
- eBook Reader and Tablet Comparison Reviews <http://www.the-ebook-reader.com/comparison-reviews.html>

- The eBook Reader Comparison Tables (compare eReaders and tablets) <http://www.the-ebook-reader.com/ebook-reader-comparison.html>
- 2013 Best Tablet Side-by-Side Comparison and Reviews <http://tablets-review.toptenreviews.com/>
- Tablet PC Comparison Chart (over 100 tablets compared) <http://tabletnation.com/compare>
- Guides (iPad and other applications including Office and more) You will need to sign up for the free MakeUseOf email newsletter, which is very good itself and then gain access to the guides.
  - MakeUseOf Guides <http://www.makeuseof.com/pages/download>
  - The Complete Android guide (free to read online) <http://bit.ly/KerbM7>

## Android: A look back.

Tom Mighell and I wrote an article for Law Practice Magazine on iPad vs. Android, which appeared in the March/April 2011 edition of that magazine. The article was submitted in December 2010 due to the publication schedule and even by March 2011, the Android world had changed. Fast-forward a year to the current day and there has been even more significant change in the Android tablet world than last year. The iPad and iPad 2 have been the tablet champions so far, but is that still true? Is Android ready to compete head-to-head with the iPad?

To understand Android and where it is at today requires us to take a retrospective look at the versions that have come before. To do so, you need to understand Android's naming convention. While Apple's operating system (OS) for the iPad uses numbers i.e. iOS 5, Android uses both a number and a codename (based on a sweet of some kind) with the codename being the usual reference for the version. So in chronological order, the Android versions are:<sup>1</sup>

- Android version 1.5: Cupcake
- Android version 1.6: Donut
- Android version 2.0: Éclair
- Android version 2.2: Frozen Yogurt (Froyo)
- Android version 2.3: Gingerbread
- Android version 3.0: Honeycomb
- Android version 4.0: Ice Cream Sandwich

When the first Android tablets launched in the mass market, they ran version 2.2 A/K/A Froyo. Froyo, as all of the previous versions of Android, was designed to run on smartphones with small screens; it was not designed to scale up to screens of seven or more inches. As a result, early Android tablets were basically just larger versions of Android smartphones and were not optimized for a tablet. Even so, Froyo did what Android does better than iOS – it gave its users options.

These options are what the Android operating system and Android tablets have offered since their release. Google has always been less stringent in setting standards for Android developers resulting in a much broader range of choices—including tablet sizes, with options of 5, 7 and 10.1 inches; different storage capacities using internal *and* external memory; access to folders and the operating system, external USB connections; HDMI ports on many Android tablets for sending video and sound to TVs; and a wide open development and support community. However, there is a down side to this wide-open development environment: with every developer seeming to make their own modifications and changes, the Android OS rapidly fragmented.

The user experience varied; what was standard on a Motorola Xoom tablet might be completely different than the user experience on a Viewsonic g-tablet. If a developer modification affected the underlying Android OS, who was responsible for fixing it: Google or the developer? When an update was made to Android who decided which devices were upgraded it? The answers varied from company to company and lead to a great

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<sup>1</sup> [http://en.wikipedia.org/wiki/Android\\_version\\_history](http://en.wikipedia.org/wiki/Android_version_history)

deal of frustration and end user angst. With the release of Android 4.0 Ice Cream Sandwich, Google imposed certain requirements for all deployments, which will reduce the fragmentation but not totally eliminate it; nevertheless, Google still takes a less-stringent design approach than Apple and seems inclined to continue that model.

Google introduced Android version 3.0 Honeycomb in early 2011, which was the Android version, optimized for tablets. However, it was not designed for use on smartphones so Google had two different products: one for smartphones and one for tablets. For those accustomed to using an Android smartphone, the Honeycomb interface was updated and represented a major change. Features available in Froyo were no longer available or changed significantly. Examples include:

- The ability to easily terminate running apps was no longer available.
- There were no longer physical buttons for navigating.
- The four buttons for Menu; Home; Return; and Search were reduced to three.

However, Honeycomb improved multi-tasking (long an Android strength which iOS has yet to meet), multi-core CPU support, new resizable widgets, improved User Interface, improved basic apps, more input devices and USB devices i.e. external storage. But Honeycomb was not a final product, but was intended to be an interim phase while Google worked to create a single version that would work with both smartphones and tablets. This new version is version 4.0 Ice Cream Sandwich ("ICS"). The first devices with ICS rolled out in late 2011 and updates to existing tablets such as the Asus EEE Pad Transformer Prime rolled out in January 2012.

ICS shares many of the underpinnings of Honeycomb, but has also improved on it and continues to refine the User Interface. Here are some of the new or improved features found in ICS:

- ✓ Quad core CPU support.
- ✓ Improved text entry via an improved keyboard, which now includes spell checking.
- ✓ Close apps, notifications and tasks from the Running Apps/Task Switcher list.
- ✓ Group app shortcut icons into folders on the home screen .
- ✓ Ability to capture screenshots.
- ✓ Improved calendaring including pinch to zoom.
- ✓ Improved voice assistance.
- ✓ Choose to view full websites, not just the mobile versions.
- ✓ Unlock your device using facial recognition.
- ✓ ON DEVICE ENCRYPTION – Yes, I think this is HUGE!
- ✓ People App (FKA Contacts), which pulls all, contacts into individual "contact" cards, which show photos and social networking information and more.
- ✓ Revised menus putting features you use the most front and center.
- ✓ One version for both smartphones and tablets.

- ✓ Near Field Communications for interacting with NFC enabled cash registers and other devices.
- ✓ Improved gmail client.

The number of specific tablet apps is also increasing; although Android still seriously lags the iPad for legal specific applications, I expect this to start changing. The challenge is finding tablet specific apps in the Android Market as there is currently no way to filter strictly by which apps are tablet specific. However, core apps for working on the go including Dropbox, Box, Evernote and others are available allowing you to work seamlessly across platforms.

Where Android continues to shine is in its ability to use external storage such as memory cards<sup>2</sup>, USB Flash Drives, external USB and Bluetooth keyboards, even external hard drives. Run out of storage in your tablets onboard memory? No problem: stick in a memory card to expand it.<sup>3</sup> If you like to watch video, but wish you could watch it on your flat panel TV, no problem: use the integrated HDMI 1080p video output found on most mainstream Android tablets. And plug it into your set. Some newer tablets now include integrated memory card readers and dedicated docks that are actually keyboards. If you prefer a physical keyboard to the onscreen version, take a look at the Asus EEE Pad Transformer and the new Transformer Prime. Both of these tablets have available keyboard docks that attach directly to the tablet creating a very lightweight Android notebook computer. And there is even more; the dock also includes an integrated battery that doubles the operating time of the tablet from eight hours to sixteen hours. If you prefer having your tablet on a stand with a portable keyboard that you can easily leave behind, there are a number of Bluetooth portable keyboards available. In fact, one of the nice Bluetooth portable keyboards is the Apple Bluetooth keyboard, which works with Macs, Windows and Android.

When you work on your desktop or notebook, you are used to working with files and folders whether you use a Mac or a Windows computer. Android works the same way and allows you to work with files and folders just like on your desktop. Moving information between your tablet and computer is as easy as drag and drop. Try that with an iPad! There are work arounds for getting files on the iPad, but they are just that – workarounds. Otherwise on an iPad, you are limited to using iTunes as your primary means of transferring and uploading information from your computer, which is not the case with Android. ICS includes native file explorer app as part of the OS and there are also a number of terrific third party file explorer apps available for free.

You can still side load apps that aren't on the Android Market<sup>4</sup>. This opens the platform to a wide range of developers and apps that are otherwise noteworthy but for some reason haven't made it to the Market or its developer doesn't want to be tied to the Market.<sup>5</sup> While this has caused some fragmentation between different Android tablets as noted earlier (each manufacturer can customize the interface and features), it also

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<sup>2</sup> The type (physical size) varies from model to model although microSD seems to be the most prominent choice.

<sup>3</sup> Most Android tablets will accept memory cards up to 32GB in size.

<sup>4</sup> Side loading is the term used when you install apps that can't be downloaded and installed directly on your Android device from the Android Market. You copy APK for the app (this is it's Android installation and program file) to your computer and then copy it to your device.

<sup>5</sup> Of course, there are risks to installing apps not found in the Android Market, so caveat emptor! Risks include installing malware, apps that don't work and muck up your device or some other pernicious application. Another potential issue is "bricking your device which means you've killed it.

makes available a huge open source community that finds ways new and better ways to use the tablet. One of the best forums for anything mobile including the iPad is XDA-Developers ([www.xda-developers.com](http://www.xda-developers.com)).<sup>6</sup>

In the time I've spent with ICS, I've found that the changes introduced make it a compelling equal, and in some instances, superior to the iPad. While I wish there were legal specific apps already, most people forget when the iPhone and iPad first launched, there were very few apps available. Android developers were constrained by the limitations of the Android OS as all of the necessary components were not present. ICS has changed that and developers now have a modern and complete OS with which to work. Android is not the right fit for everyone and there is no arguing that the iPad has been a pioneer in design aesthetics and user experience, but that has come at the price of a rigid development and use environment. Apple is no longer the rebel fighting against the behemoth of IBM; rather Apple has become the behemoth and Android is the new rebel.<sup>7</sup> Take ICS for a spin and ask yourself if you really need to pay more for a tablet with fewer capabilities.

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<sup>6</sup> There are a number of great websites pertaining to Android devices included on the sheet of shortcuts and links included in your materials.

<sup>7</sup> In the 1980s Apple began to run a series of television commercials that started with the Superbowl commercial of the rebel throwing the sledgehammer through the screen in the room full of look alike people.

<http://www.youtube.com/watch?v=HhsWzJo2sN4>

## Windows 8 Show & Tell

With Windows 8, Microsoft is (re)joining the mobile device party with a unified desktop and device experience. Microsoft hopes to translate its dominance in the laptop and desktop marketplace into the red hot mobile device market. This session will cover which of the most popular practice-related software is available for the new Windows mobile devices and innovative ways to put them to use when you're on the go

### Introduction

*Because things are the way they are, things will not stay the way they are. Bertolt Brecht*

Change happens, and not always for the right reasons. We often fight it and we are loathe to accept it at times. The reality is that almost everything in life changes, whether or not we want it to. However, this often comes as a surprise to law firms, at least in the context of the technology they use on a daily basis. Nowhere is this more evident than in the resistance some lawyers show to updating the operating systems of their office computers. Windows 8 represents a radical departure from any Windows operating system you have used previously, with the exception of Windows Phone 7 or 8.

Start button – Gone.

Power Button – Gone.

Desktop – still there but out of site.

Now it's all about Tiles; some that are "live" and others that are not. A Start Screen rather than a button. All told, a totally new look compared to the traditional desktop in Windows 7.

Welcome to the Modern UI (User Interface)., if a face can launch a thousand ships, the Modern UI can launch a thousand battles between people who hate the new interface and people who love it or are at least ambivalent about it. A little history may help to understand this better.

When Windows XP was launched, computer users thought in terms of Windows or Mac. Today, we need to think in terms of "ecosystems," because there is no longer just a desktop operating system. Apple has OS X for the desktop and iOS for iPhone and iPads. Google has Chrome OS for the desktop and Android for smartphones and tablets. Before Windows 8, Microsoft had Windows 7 for the desktop and tablets and Windows Phone for smartphones. These sets of systems shared the idea of two separate environments, with one for the desktop and one for mobile devices. With Windows 8, Microsoft is seeking to create a new paradigm: one operating system for all devices. As

the tagline from Highlander the movie states “There can be only one!” and that is the path that Microsoft has taken with Windows 8

Windows 8 is intended to be one interface that works the same on all devices. Moving to Windows 8 for your computer or getting a new Windows 8 Tablet or smartphone should mean that you will only need to learn how to navigate one new system because your desktop computer, tablet computer, and smartphone all share a common Windows 8 interface. (One little quibble with this is the fact that Windows 8 for full powered PCs, notebooks and tablets still has the Desktop. This is where standard legacy Windows programs such as Word, Acrobat and others run. You do not have the Desktop on Windows RT or Windows Phone versions. On the other hand, the Modern UI IS the same across all devices and versions).

This is best demonstrated by screenshots taken from three different devices: A Windows Phone 8 , a Windows RT tablet, and a Windows 8 notebook as shown in these next three images. Can you tell which is which?

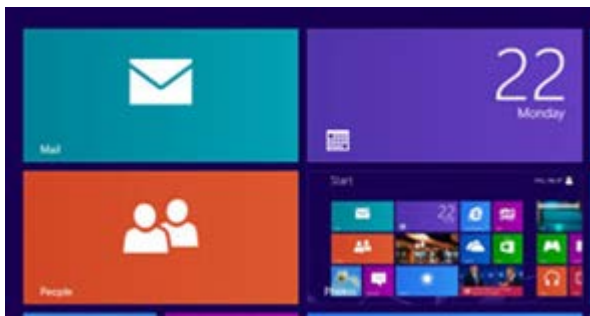


Image A



Image B





Image C

A) is Windows RT; B) Windows 8 Pro; and C) Windows Phone 8.

Sign into Windows 8 using a Microsoft online account, and your settings are synchronized across PCs and your online access is the same on all devices. This commonality sounds great in concept, but does real-world experience live up to its promise?

### Versions and platforms:

Windows 8 is the first version of Windows that is designed to run not only on desktop processors but also mobile devices using low powered ARM processors similar to those used by Apple's iPad and tablets running Android from Google.

### Windows RT

Windows RT is specifically designed to run on these ARM based devices providing longer battery life and a lighter designed. Due to the reduced processing power of the ARM architecture, Windows RT will not run legacy Windows software, instead relying on software apps available from the Windows Store. However, Windows RT does include a version of Microsoft Office specifically designed for these low power chips which is a capability not available on any competing mobile device platform such as iOS or Android. Window RT tablets are available from a number of manufacturers as well as the Surface tablet from Microsoft. Windows RT apps are currently limited in number when compared to iOS and Android apps.

### Windows Phone

Windows Phone is Microsoft's latest smartphone operating system and version 8 will soon be released. Windows Phone uses the same Modern UI elements as Windows RT and Windows Pro with both live and static tiles.

### Windows 8, Pro & Enterprise

Microsoft has reduced the number of Windows 8 versions available to just three in addition to RT:

1. Windows 8: This is the basic or "core" version of Windows.
2. Windows 8 Pro: This version of Windows 8 includes the "core" functions of the base version plus a number of additional features including Remote Desktop Connections,

Hyper-V virtualization and BitLocker drive encryption. This version is the replacement of Windows 7 Professional and Ultimate. However, Windows Media Center will only be available as an additional software package.

3. Windows 8 Enterprise: All the features of Windows 8 Pro (except there is no ability to add Windows Media Center) plus network and enterprise management tools that make it easier for an IT department to deploy and manage across a network. Additionally, you can use a Windows to Go feature to boot and run your desktop.

## Windows to Go

Windows to Go is a feature in the Windows 8 Enterprise operating system that allows you to start a Windows 8 image (Windows To Go workspace) from an external USB drive. You can start a Windows To Go workspace on most computers that meet the Windows 7 or Windows 8 certification requirements, regardless of the operating system currently running on them. Windows to Go operates from the USB drive and does not use the hard drive of the “host” computer and leaves no data on the “host” computer.



(a)

**Kingston DataTraveler  
Workspace**

32, 64, 128 GB capacities

[Details](#) 

## Your Choice: Windows 8 Details

Microsoft has a webpage that may help you decide which version of Windows 8 is right for you at <http://bit.ly/WmJU2X>.

## Security

### Unified Extensible Firmware Interface (UEFI) replaces the archaic Basic Input/Output System (BIOS)

To take full advantage of Windows 8’s new security features, your PC needs to run a new kind of boot system called Unified Extensible Firmware Interface (UEFI). This system, which replaces the archaic Basic Input/Output System (BIOS), adds many new boot features and greatly speeds the startup process.

Included in UEFI is a feature, called Secure Boot, that helps prevent unauthorized operating systems and malware from running at startup. This makes it more difficult for data thieves to use bootable discs or flash drives to access your files; it also helps keep rootkits—a form of malware that's hard to detect—from infecting your computer during bootup.

## Bitlocker

BitLocker Drive Encryption encrypts your Windows computer to help keep documents, passwords, and other important data safe. Once you turn on BitLocker, any file that you save on that computer is encrypted automatically. BitLocker Drive Encryption is only available in Windows 8 Pro and Windows 8 Enterprise editions.

## Antivirus

Antivirus protection now included for your PC. In Windows 8, Windows Defender replaces Microsoft Security Essentials. Windows Defender runs in the background and notifies you when you need to take specific action. However, you can use it anytime to scan for malware if your computer isn't working properly or you clicked a suspicious link online or in an email message.

## Hardware Options to Consider

### Touch

Windows 8 brings touch to life for your laptops, desktops, tablets and phones. Nearly all Windows 8 hardware manufacturers have some have some versions of touch added to some of their products. Windows 8 is maximized when using it on a touch enabled device.

### Pen

In addition to touch, some hardware manufacturers add a “pen” as an input device to provide the user with more accurate fine detail actions for things such as writing notes/signing and annotating documents. Just because some hardware is touch enabled does not make it pen friendly so check carefully before purchasing.

### Convertible/Slate

When it comes to Windows 8 laptops that double as a tablet, you will have two choices: convertible and slate. A convertible laptop/tablet has the keyboard always attached but can generally be twisted and the screen laid flat for when the hardware is in “tablet” mode. A slate is a computer that can be detached and run without a keyboard.



SLATE TABLET

CONVERTIBLE LAPTOP/TABLET:



## Windows Store

Unlike traditional Windows software that you can buy online, in a big box office supply or electronics store, the Windows 8 Modern UI requires apps that are purchased through Microsoft's Windows 8

App Store. You will find a tile on the new Start Screen that will open the App Store which also conforms to the new interface of tiles.

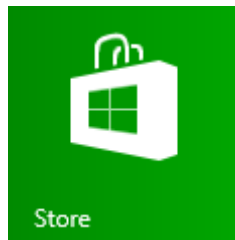


Image D – Windows 8 App Store Tile

Once opened, Apps are grouped by category and include a Spotlight grouping for apps that are hot and then categories for Games, Social, Entertainment, Shopping and more as shown in Image E.

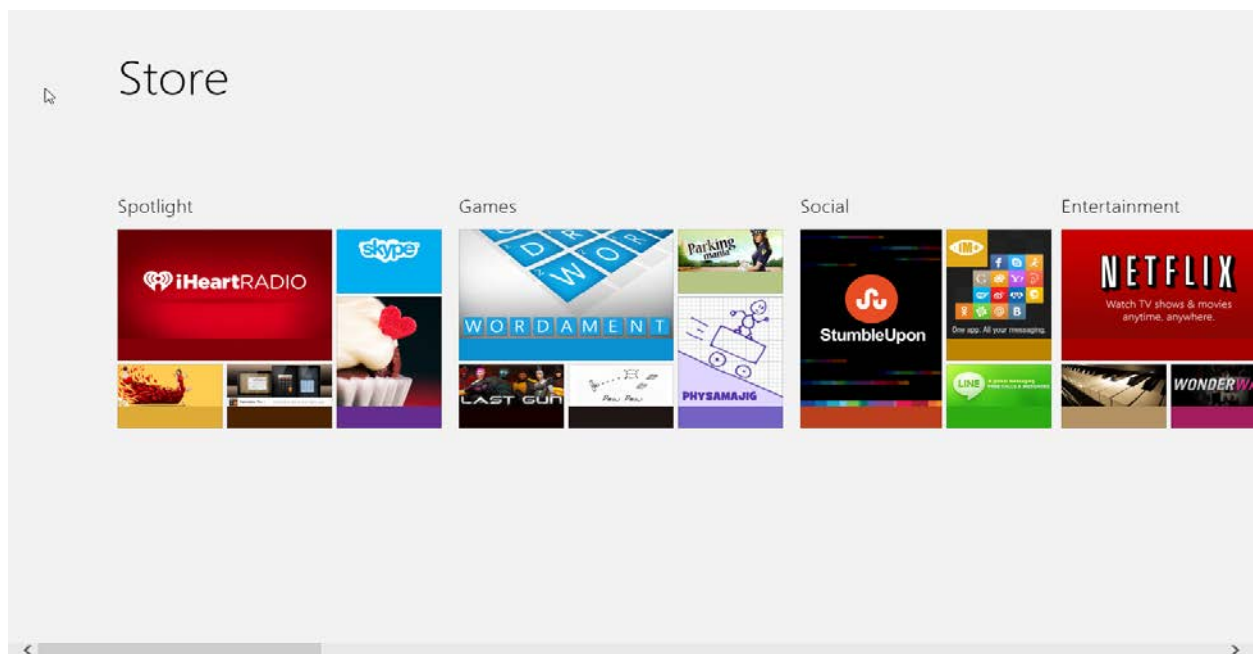


Image E - Windows 8 App Store

Each category then has sections for Top Paid, Top Free and New Releases as shown in Image F.

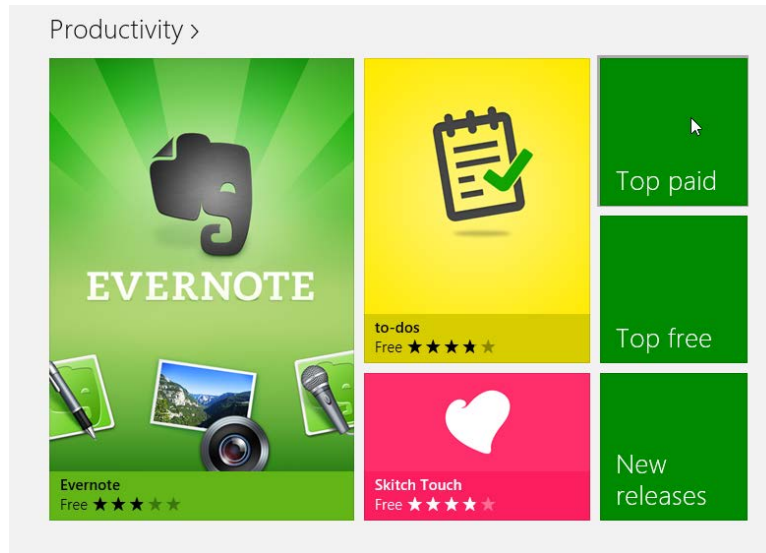


Image F- Productivity Category

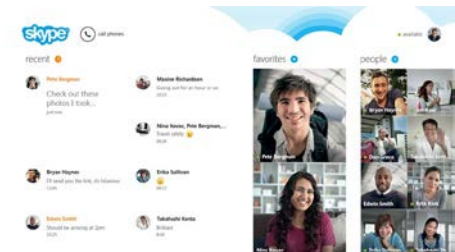
## Windows 8 Modern UI Apps for Lawyers

While legal specific applications for Windows 8 Modern UI are limited, there are a number of applications that lawyers can use to help them in their practice.

### Skype

<http://bit.ly/XOCbnH>

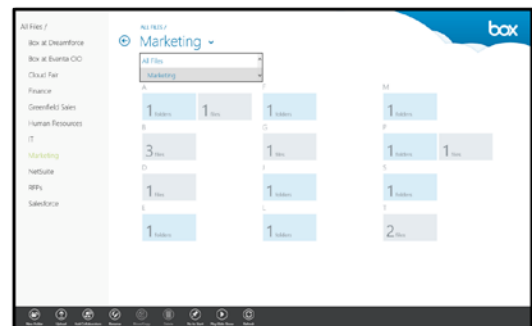
Skype is the go to VoIP solution for thousands of people, lawyers among them. While Skype for Windows 8 doesn't have all of the features of Skype for the Desktop (there is currently no group video chat), Skype for Windows 8 works seamlessly with your Start Screen and the Modern UI.



### Box

<http://bit.ly/XOBr22>

Often overlooked, Box is the cloud based storage and synchronization service that is used by businesses of all sizes. Box for Windows 8 works with the Modern UI giving you access to your files and allowing you to upload files from your system.



### OneNote

OneNote for Windows 8 is the only Office application

that has made the jump to the Windows 8 Modern UI. OneNote for Windows has been a terrific application for lawyers allowing them to organize and save all types of information and files. While the new



interface is minimalist in keeping with Windows 8, you'll find most of the functionality of the desktop version. When in an active document, you have the option to call up a radial action menu to apply tags, insert a table, capture a photo, etc.

## Invoice360

<http://bit.ly/XOBI4Q>

Invoice360 is an invoice creation and management application. You can create inventory items, invoices, customized templates with WYSIWYG template designer and much more. You can print your invoices to a printer or for sending them via email, you can turn them into PDF files.

Enterprise Inc. Invoice 11/1/2012 Total : \$11.26

Customers: X Demo Customer, Y Demo Customer, Z Demo Customer

Items: Copy Paper (80), Carbonless Paper (White), Office Paper (80), Multipurpose Paper (White), Office Repair Services

Company Details: Enterprise Inc., 1 Lombard Street, San Francisco, CA 94102

Customer Details: Z Demo Customer, 1000 High Street, San Francisco, CA 94102

Item	Quantity	Price	Amount
Copy Paper (80)	1.00	\$5.00	\$5.00
Carbonless Paper (White)	1.00	\$5.50	\$5.50

Comments: Please make your check payable to: Enterprise Inc.

Invoice Total: Subtotal: \$10.50, Tax: \$0.76, Total: \$11.26

## iJuror

<http://bit.ly/VOgBYL>

You may have heard your friends with iPads talk about iJuror. This simple but useful jury selection tool is now available for Windows 8. Select the number of Jurors and alternates needed. Enter information for each juror as well as notes. Track challenges and more.



## Office 365

[bit.ly/XOJSd6](http://bit.ly/XOJSd6)

Office 365 is Microsoft's new approach to getting their iconic productivity suite and tools to more people to leverage in their business. It is subscription based and has significant flexibility to build to suit the individual's needs. Since subscribers get 5 licenses of Office Professional Plus with some subscriptions, one can load their devices with the full suite plus have Exchange, SharePoint and Lync.

Explore what Office 365 can do for your organization



### Microsoft Office

Office 365 adds more power to the Office you already know and use by making it easier to communicate and collaborate with others

[Learn more](#)



### Website

Launch and sustain a professional website for your business

[Learn more](#)



### File sharing and managing projects

Share documents and collaborate with colleagues online

[Learn more](#)



### Mobility

Get virtually anywhere access on nearly any device\* so you can be productive on the go

[Learn more](#)



### Email and calendars

Access your email and calendar from your computer, the web, and smart device\*

[Learn more](#)



### Office Web Apps

Create, store, and edit Office docs online

[Learn more](#)



### Instant messaging, presence, and conferencing

Connect immediately with colleagues. Set up and conduct online meetings

[Learn more](#)



### Security and trust

Microsoft helps keep your data safe and private

[Learn more](#)

## Teleprompter Pro

<http://bit.ly/VOhNLJ>

If you've thought about doing videos for your office or would like to be able to create a script for use in presentations, take a look at this app.





## Conclusions

The new Modern UI of Windows 8 finally gives Microsoft an operating system suitable for tablets and for use on the go. While the number of apps in the Windows store continues to grow, as with any new product, there is a dearth of apps for lawyers. If you select Windows RT or Windows Phone this may directly impact its usability for your needs. However, with Windows 8 Pro, you have the capability to run all of the full featured desktop apps that you use on a daily basis. For those that do not want to deal with the limitations of iOS or Android on a mobile device, Windows 8 provides another option.

## Windows 8 Resources

- Getting Started with Windows 8 (free download with subscription to free newsletter) <http://www.makeuseof.com/pages/download>
- Windows 8 Keyboard shortcuts, mouse and touch gestures cheat sheets (free download with subscription to free newsletter) <http://www.makeuseof.com/pages/downloads>
- If Windows 8 baffles you, here's some free training <http://cnet.co/VOjA3l>
- Microsoft app store: <http://bit.ly/Xav2Cg>
- Add custom tiles to the Win8 start screen: <http://windowssecrets.com/langalist-plus/add-custom-tiles-to-the-win8-start-screen/>
- WindowsITPro Windows 8 Information: <http://www.windowsitpro.com/windows-8?code=WITPmain>
- Paul Thurrott's Supersite for Windows – Windows 8 section: <http://winsupersite.com/windows/windows-8-0>
- Six awesome built-in Windows utilities no one knows about: <http://bit.ly/XaxicT>
- Everything You Need to Know About Refreshing and Resetting Your Windows 8 PC: <http://bit.ly/XaxsRx>
- Add custom tiles to the Win8 start screen: <http://bit.ly/XaxEjx>
- CNET Reviews Windows 8 Just what is Windows RT, anyway? (FAQ)
- Just what is Windows RT, anyway? (FAQ) <http://cnet.co/XaxKrB>
- Ultimate Windows 8 starter guide: Must-know tips, apps and utilities: <http://bit.ly/XaxWqK>
- Complete guide to using Windows 8 (roundup): <http://bit.ly/Xaye0l>





# 60 APPS IN 60 PAGES



By the writers of the Legal Productivity blog



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## ABOUT THE AUTHORS

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## Introduction

Ever attended one of those popular 60 apps in 60 minutes sessions and came away wishing the presenters went a bit more slowly, or that all you really needed was a set of materials? Wish no more. We've compiled 60 of the top apps from [Legal Productivity Blog's](#) popular *App of the Week* series into this E-Book that you can download and peruse at your leisure.

It's all about mobile lawyering these days as attorneys practice on the go and outside of the traditional office environment. The following mobile apps will help you ramp up your productivity, run a more efficient practice, and enjoy a better work-life balance. *Word of warning: some of the apps may help you enjoy your smartphone.*





## Adobe Reader

Search And Sign PDFs On Your Phone



Need to read PDFs on the go? Received a PDF email attachment that needs your signature? Do it quickly and easily on your smartphone or tablet with Adobe Reader.

Adobe has an app that allows you to open, read, and search a PDF document on your mobile device. With a recent update, you can now annotate and sign documents right on your phone.

Zoom in on text, navigate through large files using thumbnails, and annotate PDF files.

Cost: Free

Available: [iPhone](#), [iPad](#), [Android](#)

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## Air Display

Use Your Mobile Device As A Second Monitor



Do you remember scenes in *Avatar* and *Minority Report* with the cool computer systems? The actors were able to drag elements from a primary display onto a tablet and walk around with it.

Well, guess what? **That day is here, thanks to a product called Air Display** (the software creators have no relationship with Air Supply, or so they claim).

The idea is this: you install an agent on your Mac and then install the app on your iPhone or tablet. When your Mac and mobile device are on the same Wi-Fi network, you can use your mobile device as a second monitor.

This is particularly useful for lawyers, since your case documents can be open on your iPad, while your email and browser are open on your desktop or laptop. And the touchscreen is available too, so you can actually write on your desktop using Air Display.

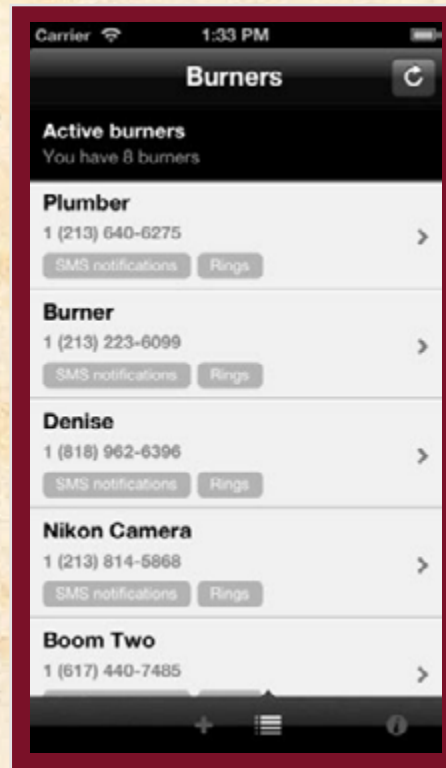
Cost: \$9.99

Available: [iPhone](#), [iPad](#), [Android](#)



## Burner

Create Disposable Phone Numbers



Need to share your phone number for a specific, one-time purpose but don't want to give out your real number? No problem. Get the Burner iPhone app and create a new, temporary number that you can discard after you're done with it. Taking less than a minute to create, the Burner phone number can last for a day, week, month, or more.

Disposable phone numbers may be used for dating, job searches, Craigslist ads, signing up for apps and services, and for any circumstance where you don't want to give out your permanent number.

In an era of eroding privacy, the Burner app provides a measure of short-term anonymity.

Cost: \$1.99 with pricing options for additional Burner credits

Available: [iPhone](#)

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## CardMunch

Turn Business Cards Into Contacts



Conference season seems to be year-round these days, with mid-year and annual meetings, plus a slew of association junkets. It's where we escape our social networking dungeons and meet and engage and build relationships live and in-person.

But what we still can't escape is the deluge of 3.5 x 2-inch business cards. After a recent association meeting, business cards sprawled across my desk, I looked for a better way and came across [CardMunch](#) from the folks at [LinkedIn](#).

Login using your LinkedIn credentials. Snap a picture of a business card from within the app, and the information is transcribed by the CardMunch folks at LinkedIn and entered as a contact.

The information includes an image of the contact, phone numbers, and email addresses. You can then add the contact to your iPhone address book or click on another icon to connect on LinkedIn. With another click, you can email the contact directly or forward contact information.

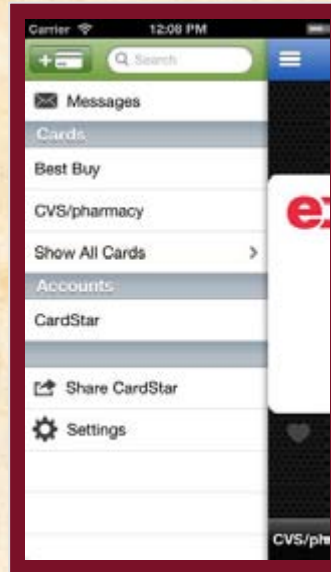
Cost: Free

Available: [iPhone](#), [iPad](#), and *Blackberry (coming soon)*



## CardStar

Ditch The Plastic And Go Digital



I'm not much of a shopper, but I appreciate a deal as much as the next person. Often, those deals are connected to loyalty cards, which just as often end up lost or forgotten at home. However, the one item we're never without is our smartphones. Now, with the CardStar app and the smartphone in your pocket, you've always got access to your cards, coupons, and more.

Use your phone's camera to scan cards for hundreds of national and regional retailers, libraries, and associations. Then, instead of fishing around for yet another card at checkout (and possibly causing unrest in the crowd behind you in line), simply present your smartphone. With CardStar, you can also access special offers and clip coupons directly to your card.

I've started using the app, and it works beautifully. No more hunting for cards or losing out on deals.

Cost: Free

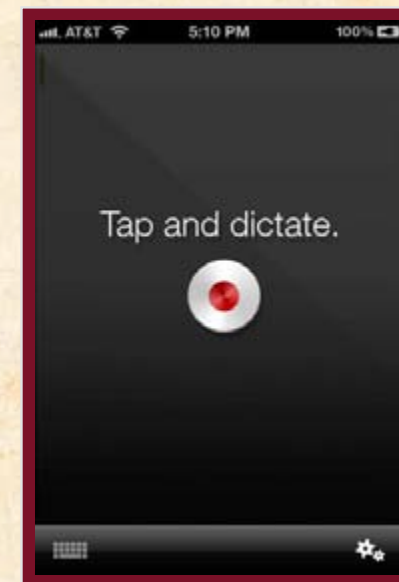
Available: [\*iPhone\*](#), [\*iPad\*](#), [\*Android\*](#), [\*Windows Phone\*](#), [\*Blackberry\*](#), [\*Nokia\*](#)

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## Dragon Dictation

Documents, Texts, And Email – All Created By Voice



Write without your fingers with Dragon Dictation, an easy-to-use voice recognition application that allows you to create documents, send text or email messages, update your social media, and so much more – all using just your voice.

It's up to five times faster than typing on the keyboard.

I've used the app to create a blog post, and while useful, I did have to go back and perform a few edits. This is not a drawback, since proofreading and editing are part of the creative process. Speaking slowly and clearly will help Dragon Dictation better understand and convert what you're saying to text, easing subsequent edits.

I've also used it to quickly send text messages and emails by speaking into my phone.

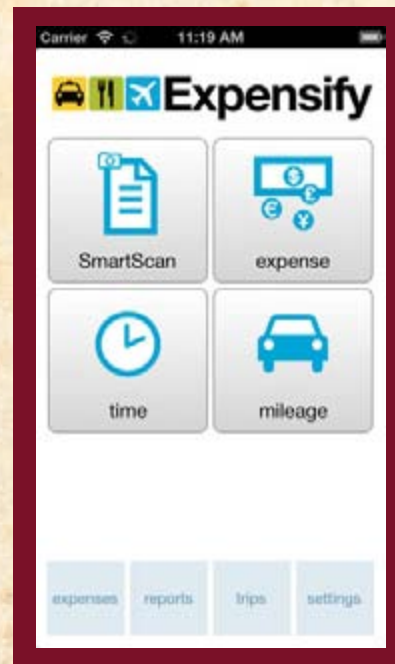
Cost: Free

Available: [\*iPhone\*](#), [\*iPad\*](#)



## Expensify

Record And Track Business Expenses On Your Phone



Few things are more tiresome than keeping track of your receipts in order to submit an expense report or gathering them together for the annual trek to your accountant.

Expensify automates the process by recording expenses and scanning receipts as they occur.

Use the camera on your phone to scan receipts, and the app will SmartScan the image and pull out the merchant, date, and amount of the transaction. You can also track and record mileage via GPS or odometer entry.

When you're done, select expenses and create an expense report.

Cost: Free for individuals. Corporate rates start at \$5/month.

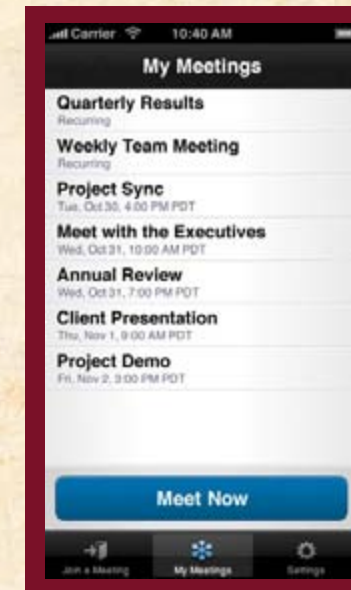
Available: [iPhone](#), [iPad](#), [Android](#), [Windows Phone](#), [BlackBerry](#), or [WebOS \(Palm\)](#)

Share This Ebook



## GoToMeeting

You Don't Have To Be In The Office To Have A Meeting



We use the popular GoToMeeting application every day for our [morning standup meetings](#). It allows us to video chat and share our screen with co-workers across the country.

We generally use the application on our desktop computers. But what about those times when we're out of the office? No problem. We fire up the GoToMeeting mobile app.

Quickly join a meeting by tapping the GoToMeeting app icon on your mobile device.

View slide presentations, design mockups, spreadsheets, reports – whatever meeting presenters choose to share onscreen. And iPad users can even collaborate face-to-face!

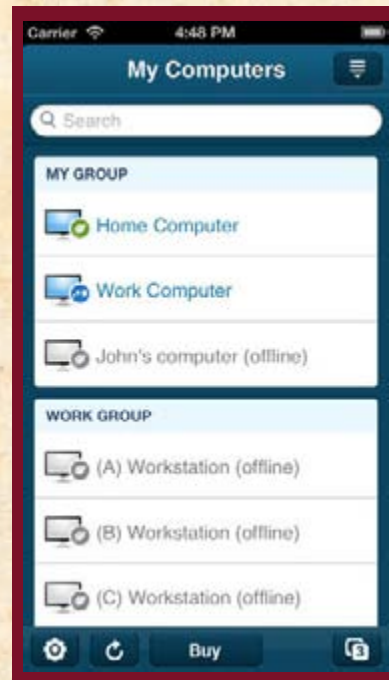
Cost: Subscriptions start at [\\$50/month for the GoToMeeting application](#), but you don't need to purchase an account to attend GoToMeeting sessions.

Available: [iPhone](#), [iPad](#), or [Android](#)



## LogMeIn

Access Your Computer Anywhere From Your Phone



Access your Mac or PC anywhere, anytime with **LogMeIn**. The app offers remote access to your desktop, so you can open files, check your email, run programs, and stay productive from your mobile device or any computer over the Internet.

To get started, download the free LogMeIn mobile app and create your account. Next, login at [LogMeIn.com](http://LogMeIn.com) from the computer(s) you want to access and install the LogMeIn software. Repeat on as many PCs or Macs as you want to access. You now have remote control of your computers via your mobile device.

LogMeIn uses the same encryption used by online banks, so your computers and connections are secure.

Cost: The LogMeIn service comes in free and pro options, and the iPhone/iPad app is free. The [Android app](#) goes for \$29.99.

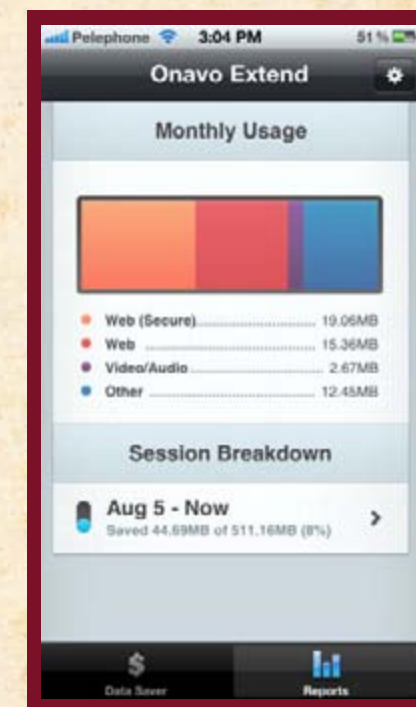
Available: [iPhone](#), [iPad](#), or [Android](#)

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## Onavo Extend

Get More Out Of Your Mobile Data Plan



Keeping track of data usage on your mobile device will help you avoid steep charges for going over your monthly megabyte allotment.

**Onavo Extend** monitors data usage and extends the value of your existing plan by reducing your monthly data usage.

By compressing your data, Onavo Extend can increase the value of your data plan by up to 500%.

Setting up Onavo Extend is a breeze. Choose the quality of compressed images and email, and you're set to go. Onavo Extend detects Wi-Fi connections and pauses when you're not using cellular data, then resumes when you're back on your paid plan.

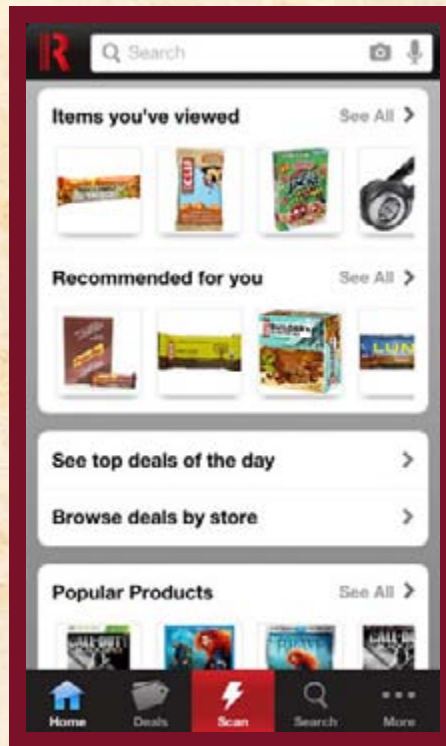
Cost: Free

Available: [iPhone](#), [Android](#)



## RedLaser

A QR Code Reader To Compare Products, Find Books, And More



QR codes are used to check and compare product prices in-store and online, find books in a nearby library or bookstore, store conference materials, market products and promotions, and so much more.

However, QR codes need a reader to decipher the code. There are tons to choose from, but a favorite is RedLaser for iPhone and Android, a free scanning application whose functionality goes way beyond simply reading QR codes.

Simply download the app, use your camera to scan codes, and you're good to go.

Cost: Free

Available: [\*iPhone\*](#), [\*iPad\*](#), [\*Android\*](#), [\*Windows Phone\*](#)

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## Scanner Pro

Scan Documents With Your Phone And Upload To Evernote Or Dropbox



Have a growing pile of receipts and business cards? Or a document that needs to be signed, scanned, and emailed right away?

Get Scanner Pro. The app transforms your mobile device into a portable scanner. It allows you to scan checks, agreements, whiteboards, single pages, and multipage documents. After scanning, you can email or upload the scanned document to your Dropbox, Google Docs, or Evernote account, as well as store it on your computer.

Add, move, delete, and combine pages. All documents are converted to PDF files with the option to set a password for specific documents.

As with all mobile camera-enabled scanning apps, choose a well-lit environment when snapping a pic of the document you wish to scan.

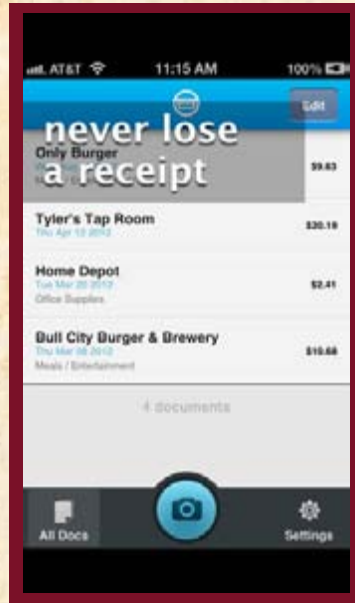
Cost: \$6.99

Available: [\*iPhone\*](#), [\*iPad\*](#), [\*Android\*](#)



## Shoeboxed

Go Paperless And Organize Your Receipts



Even with the best intentions of organizing and recording important receipts, they're usually piled up until the end of the month or stuffed into a drawer.

Sound familiar? Give Shoeboxed a try. The app offers two levels of service:

1. A free plan limited to five documents a month. This plan will appeal to few.
2. Paid plans where you mail up to 500 receipts per month in prepaid envelopes. Shoeboxed then extracts, verifies, and categorizes the data.

You can export your data to dozens of accounting and CRM services, including Google, FreshBooks, [Evernote](#), Outlook, and Salesforce.

Cost: The "Lite" version is \$9.95/month or \$99/year. The classic option is \$29.95/month or \$299/year. The business option is \$49.95/month or \$499/year, and the premium version is \$99.95/month or \$999/year.

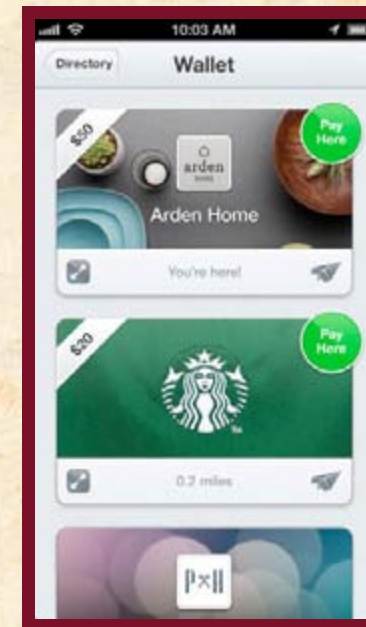
Available: [iPhone](#), [iPad](#), [Android](#)

Share This Ebook



## Square

Accept Credit Cards For Your Law Firm



Want to start accepting credit cards for your clients but don't know how to get started? [Try Square](#). It's insanely hot, and it inspired this whole new series!

Square includes a free card reader that plugs into the audio jack on your iPad, iPhone, or Droid. You swipe a card, plug in the charge, snag a signature using your touchscreen, and voilà: instant payment.

Instead of paying monthly fees for a merchant account and going through what can be a painful and annoying setup, Square dings you just 2.75% per transaction.

**Note: Make sure you know your ethics requirements surrounding trust accounting and credit card payment!**

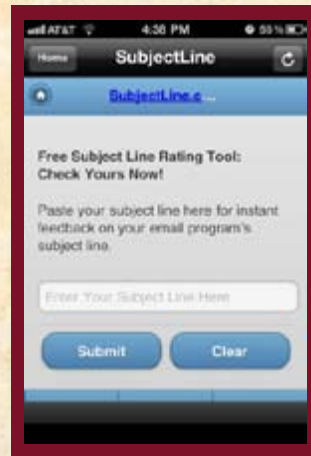
Cost: Free to download, but there are two paid options available. You can either pay \$275/month with 0% per swipe or pay \$0/month and 2.75% per swipe.

Available: [iPhone](#), [iPad](#), [Android](#)



## Subject Line

Improve Your Email Open Rate



When it comes to email marketing or sending out business-related emails, a carefully crafted subject line can make the difference in getting your email read.

Many factors have been identified that determine whether your email will end up in the spam folder, moved to a “to read later” folder, or opened, such as a limit of 50 characters (or is it 35?) to optimize for checking email on mobile devices. Then there are the finer points of subject line kung fu: should you use CAPS or exclamation points? What about words that trigger spam filters?

Subject Line identifies and applies these factors, leveraging over one billion email messages that have been sent and tracked to create a rating tool that allows you to test a subject line.

Enter your email subject line and the app rates it (up to 100%), identifies deliverability issues, and gives you feedback that you can use to edit your subject line and improve email open rates.

Cost: Free

Available: [iPhone](#), [iPad](#), [Android](#)

Share This Ebook



## TurboScan

Scan Documents Into PDFs On Your Mobile Device



Use TurboScan on your iPhone to scan multipage documents, receipts, and notes which you can then store or email as PDF or JPEG files.

The app has an intuitive interface and uses advanced algorithms to autodetect document edges, straighten documents, eliminate shadows, and set a perfect contrast.

To save a bit of time and effort, assign a default email address and send your scanned documents at the touch of a button. You can also share to Dropbox and Evernote.

In the crowded field of iPhone scanning apps, TurboScan shines with fast processing and high-quality scanned documents.

Cost: \$1.99

Available: [iPhone](#), [iPad](#)





## CLE Mobile

### Learn On The Go



Lawyers can listen to courses and earn CLE credit on their mobile devices with CLE Mobile, [the award winning](#) app from WestLegalEd Center.

You'll need WestLegalEd login credentials to start using the app. If you don't have an account, [sign up on the website](#).

Courses cover hot law topics, as well as the core substance of law in every practice area. And with over 4,500 offerings to choose from, you won't have any trouble locating the course you need.

Listen to audio content and browse program materials. Then submit completed courses for CLE credit and your activity automatically syncs with your West LegalEdCenter profile.

Cost: While the app itself is free, you can pay \$70/month for a year for a subscription to the WestLegalEd Center.

Available: [iPhone](#), [iPad](#)

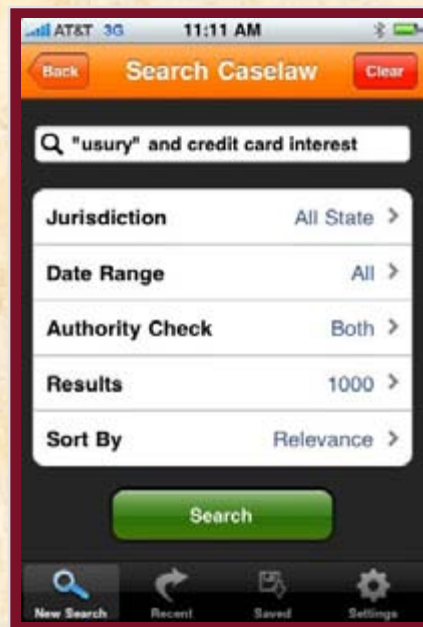
Share This Ebook





## Fastcase

Legal Research On The Go



Fastcase mobile sync seamlessly integrates the research history and favorites of more than 500,000 Fastcase desktop subscribers with their **mobile apps for iPhone and iPad**. That means that desktop searches and results are now available on the go, and mobile research can be accessed later on the desktop.

If you're in court, and opposing counsel cites a case you haven't read, you can look it up on your iPhone on the fly. Now with Fastcase mobile sync, you can return to the office that afternoon, login from the desktop, and print the case.

Or, if you're preparing for trial, you can run a search for all the citations in a brief, which show up as search results. If you have an iPad with Fastcase, you've just made a trial notebook: you can look up the recent search and all the cases cited in the brief without printing them.

Cost: There is a free 24-hour option and two paid options: \$65/month or \$695/year and \$95/month or \$995/year.

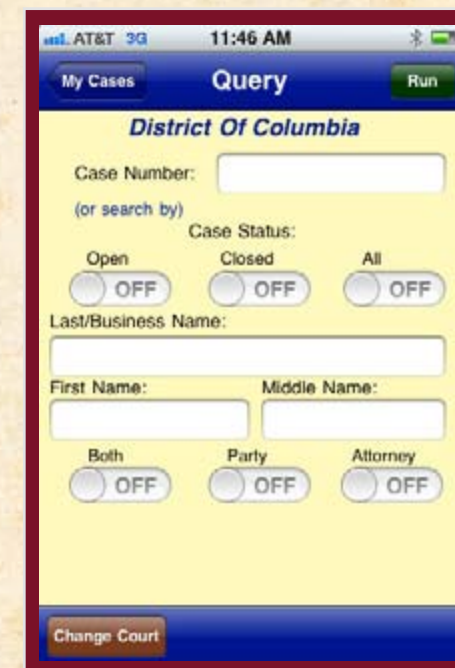
Available: [iPhone](#), [Android](#)

Share This Ebook



## FedCtRecords

Public Access to Court Electronic Records (PACER)



If you're a lawyer, paralegal, or librarian, then you probably know about [Public Access to Court Electronic Records \(PACER\)](#), an electronic public access service that allows users to obtain online case and docket information from federal appellate, district, and bankruptcy courts.

Many of the top commercial litigation software programs use PACER as the source for gathering federal case information.

Now you can access federal court records and information that includes attorney information, party information, deadlines and hearings, case summary, and docket.

You can then email docket entries, including briefs and orders, from your phone.

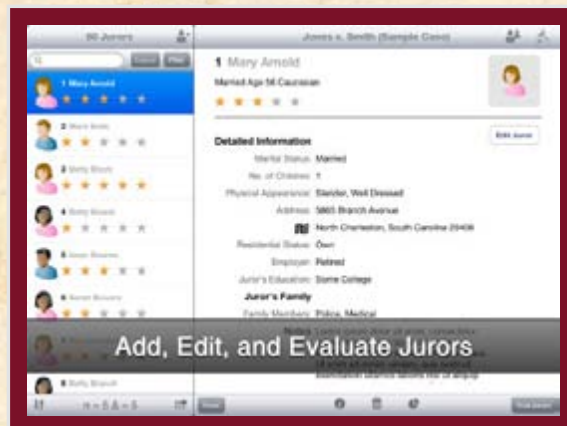
Cost: \$9.99

Available: [iPhone](#), [iPad](#), [Android](#)



## JuryPad

Everything You Need To Select Your Jury



Voir dire and jury selection. It's fast-paced. It takes skill. Out of a rushing river, you try to grab the trophy-winning fish and toss back the small fry. Are you still fishing barehanded?

Not anymore! Now there is JuryPad.

Lose your charts, sticky notes, papers, and pens. JuryPad puts jury selection at your fingertips on all generations of the iPad, including the Mini. JuryPad frees to you to focus on the art of selecting of your jurors, and it's user-friendly, flexible, and designed to work the way you do in the courtroom.

JuryPad was developed by lawyers for trial lawyers and their consultants to organize the jury selection process, evaluate jurors, conduct voir dire, and manage information to choose a better jury. Trial lawyers and consultants using

JuryPad have a database of information about prospective jurors that they can share with other JuryPad users or members of their team.

While others fumble around with sticky notes and charts and "fish the ole' fashioned way," let JuryPad make jury analysis and selection simple and successful – just like shooting fish in a barrel.

Cost: \$19.99

Available: [\*iPad\*](#)

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## LawStack

A Legal Library In Your Pocket



Get free federal rules on your mobile device with LawStack. The app comes preloaded with the following rules:

- US Constitution
- Federal Rules of Federal of Civil Procedure
- Federal Rules of Appellate Procedure
- Federal Rules of Evidence
- Federal Rules of Bankruptcy Procedure
- Federal Rules of Criminal Procedure

Each set of rules comes with search functionality allowing users to search by keyword or phrase.

LawStack also provides in-app purchase of the US Code, CFR, and a handful of state statutes.

Cost: Free

Available: [\*iPhone, iPad\*](#)



## Massachusetts Divorce App

Calculate Alimony And Child Support



While divorces are complicated, figuring out child and spousal support obligations doesn't have to be. Meet the Massachusetts Divorce App by Infinity Law Group, LLC, an iPhone- and iPad-compatible one-stop shop for child and spousal support obligation calculations.

A user-friendly interface allows users to input relevant dates, income, and expense information to calculate appropriate weekly support obligations pursuant to the Massachusetts Child Support Guidelines and the provisions of March 2012's Alimony Reform.

Easily calculate the length of a marriage for purposes of establishing alimony duration or the length of an alimony or child support obligation to calculate lump sum payments using the date-to-date calculator. Instantly tell your client the absolute date on his or her divorce using the Divorce Nisi calculator.

Cost: \$0.99

Available: [iPhone](#), [iPad](#)

Share This Ebook



## OyezToday

Read, Listen, And Share U.S. Supreme Court Info



Get your legal geek on with OyezToday, a joint effort of The Oyez Project and IIT Chicago-Kent College of Law. It provides information and media related to the current U.S. Supreme Court docket.

A great way to keep up with the current SCOTUS term, OyezToday provides an archive of recent Supreme Court cases, which are available shortly after they're released. Oral arguments and transcripts are a mere tap away within hours of release by the Court.

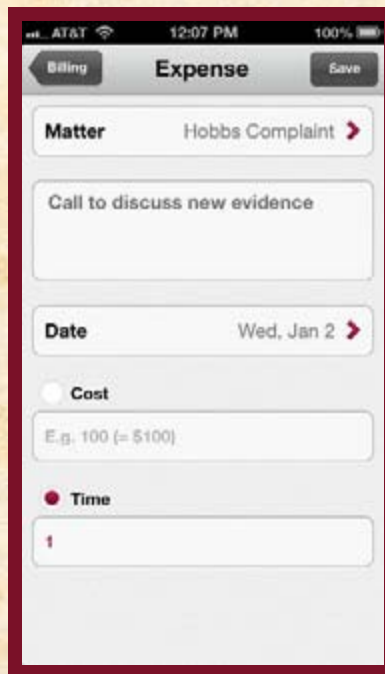
Cost: Free

Available: [iPhone](#), [iPad](#), [Android](#)



## Rocket Matter

Manage Your Law Practice On The Go



The new iPhone app from Rocket Matter, the online legal billing and law practice management software for small- to mid-sized law firms, offers its users fast performance, a sleek interface, and offline access.

Use a built-in timer and convenient time capture to never again lose billable time while you're racing between meetings on the way back from the courthouse.

Instantly attach expenses to matters right at the moment they occur. And retrieve a list of your matters with related contacts and calendar events with just a few quick taps.

All events are synced with the Rocket Matter Web application. New appointments added on the fly are instantly visible to other Rocket Matter users at the firm. Never miss another hearing, conference, or deposition.

Cost: The app is free for Rocket Matter subscribers (\$59.99/month per attorney)

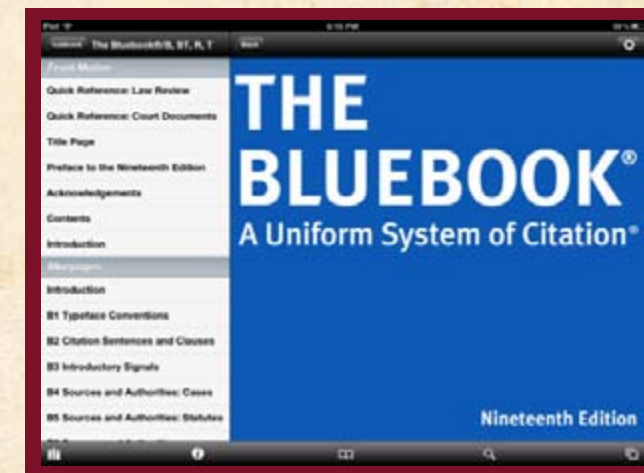
Available: [\*iPhone\*](#), [\*iPad\*](#)

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## Rulebook

The Bluebook Goes Mobile



Used by lawyers, judges, paralegals, law students, and others in the legal profession, [The Bluebook, A Uniform System of Citation](#), is the authoritative style guide for legal citation in the United States.

The frequently referenced, ever-expanding (over 500 pages!) spiral-bound book in signature blue is now available on all Apple iOS devices, including iPad, iPhone, and iPod Touch via the Rulebook app.

The Rulebook app gives you access to current federal and state court rules with the following functionality:

- Search your entire library by key words or phrases.
- Touch any word to highlight, annotate, and/or bookmark any amount of text.
- Navigate from rule to rule easily by swiping the screen or jumping to the rule using the active table of contents feature.
- Keep multiple rules and authorities open at once and toggle easily back and forth between authorities with Rulebook's multitask function.
- Double tap anywhere in the rule to immediately identify what rule and subsection you are viewing.

And now, the Bluebook is available as an in-app purchase.

Cost: \$39.99

Available: [\*iPhone\*](#), [\*iPad\*](#)



## Smart Dockets

Automatically Calendar Deadlines Using Court Rules



Smart Dockets aims to remove calendaring errors, one of the leading causes of legal malpractice lawsuits, by providing attorneys and legal assistants with the ability to calculate dates and deadlines using court rules.

Choose a court rule set, determine the trigger, and enter the trigger date to automatically populate rule-based deadlines. You can then run reports for upcoming dates in PDF or HTML formats.

Court rules for over 1,000 jurisdictions and case types are now at your fingertips, and Smart Dockets automatically keeps rules and holidays up-to-date.

Cost: Free

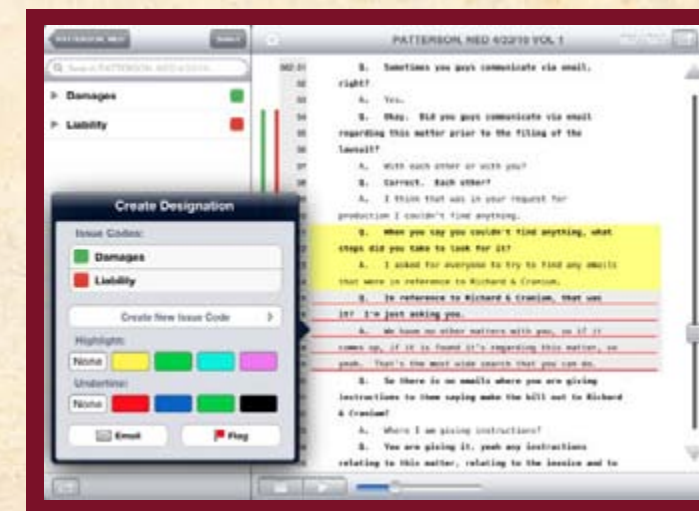
Available: [iPhone](#), [iPad](#)

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## TranscriptPad

Complex Transcript Review Tools Right On Your iPad



[Lit Software](#) specifically designed [TranscriptPad for iPad](#) to provide complex transcript review tools right on your iPad. This means that you now have the freedom of sophisticated transcript review anytime, anywhere.

TranscriptPad enables you to:

- Import transcripts (.txt) and exhibits (.pdf) via email, Dropbox, or iTunes.
- Read and review transcripts anytime, anywhere. Reference exhibits easily as you read.
- Read hands-free, create color-coded designations, flag or email critical sections, and generate reports.
- Search for references quickly across a case, witness, or deposition.
- Collaborate with ease. Print or email detailed or summary reports.

TranscriptPad is valuable for any attorney, and even expert witnesses can benefit from using TranscriptPad to review depositions.

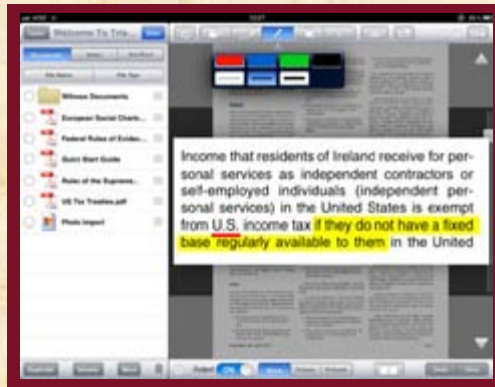
Cost: \$49.99

Available: [iPad](#)



## TrialPad

### Trial Presentation And Legal File Management



What if you could win a **\$37.5 million verdict** with just an iPad and a legal app? What if you didn't have to haul around clunky foam boards, hire expensive trial consultants, or deal with an inconvenient desktop program?

In today's technologically savvy environment, this is now possible with help from **TrialPad for iPad**, the leading trial presentation and legal file management app for your iPad.

TrialPad allows you and your team to:

- **Annotate** – Callout important sections of documents or view documents side-by-side and annotate with multi-colored highlighters, pens, and laser pointers.
- **Present exhibits electronically** – iPad 1 users just need a VGA cable and a projector screen or TV monitor, while iPad 2 or later users can use a VGA or HDMI cable or present wirelessly using Apple TV and a projector screen or monitor.
- **Manage files and cases** – Importing via Dropbox or WebDAV retains your documents' file and folder structure. Think of it like an electronic file cabinet. You can also easily create, view, sort, rename, search, move, delete, rotate, scroll, email, and print all your documents and cases.
- **Import evidence** and work seamlessly with **Dropbox**, WebDAV, email, iTunes, or from another app.

Cost: \$89.99

Available: **iPad**

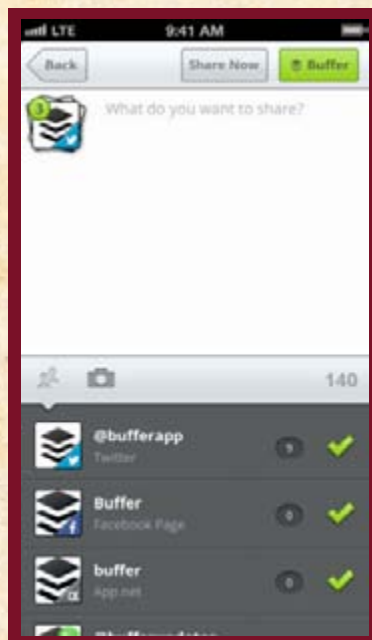
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## Buffer App

Schedule And Manage Your Tweets



Buffer makes it easy to share any page you're reading online. You can share right away or schedule it for later to go out on Twitter, Facebook, LinkedIn, and other social networks.

When you discover a blog post, article, or website online that you want to share with your Twitter followers, Buffer it by clicking on the Buffer browser extension. Then, sit back as the app automatically schedules the tweets for you throughout the day at a schedule set up by you – a huge time saver.

Once you've set up your tweets in Buffer, the iPhone app provides functionality similar to the desktop application in that you can rearrange, edit, and organize your Buffered tweets. To delete an update or post it right now, click on the update in the queue, then tap Options and choose Delete or Post Now.

Cost: Free for up to 10 scheduled tweets a day.

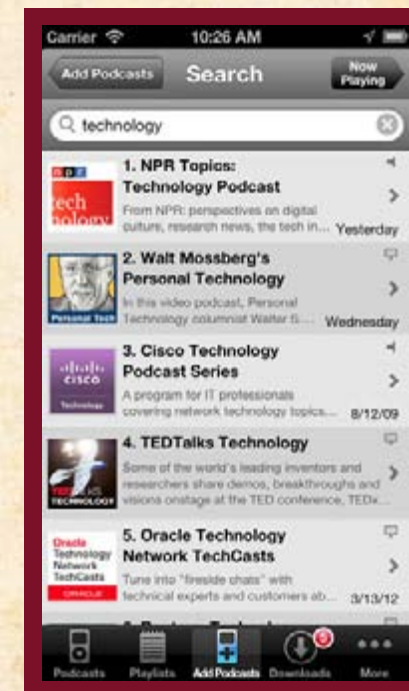
Available: [iPhone](#), [iPad](#), [Android](#)

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## Downcast

A Fantastic Podcast Manager For iPhone And iPad



Podcasts educate and entertain, making our time at the gym, the morning commute, or waiting in line more productive.

But trying to search for, subscribe to, and manage podcasts directly from your iPhone or iPad is not the smoothest of tasks, even with Apple's new standalone podcast manager. Downcast podcast manager (or podcatcher, as they're referred to) is an elegant alternative.

Downcast allows you to download and listen to your favorite podcasts directly from your iOS device without the need to sync with iTunes.

You can also create playlists, share your choices to Facebook and Twitter, and more using the app's beautifully simple navigation.

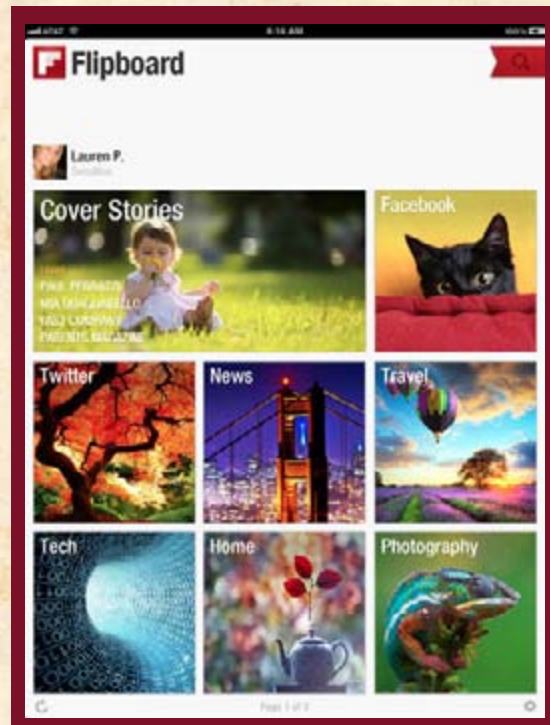
Cost: \$1.99

Available: [iPhone](#), [iPad](#)



## Flipboard

Personalize Your Social And Web Content



[Flipboard](#) is an app that curates content based on your interests from your social networks and the Web and turns it all into magazine-like digital pages. The application is designed for touchscreens and allows users to “flip” through their social networking feeds and websites.

Along with Facebook and [Twitter](#), Flipboard integrates with [Google Reader](#) and [Instapaper](#), a popular read-it-later app.

It's great to have a single place to enjoy, browse, comment on, and share all the news, photos, and updates that matter to you.

Cost: Free

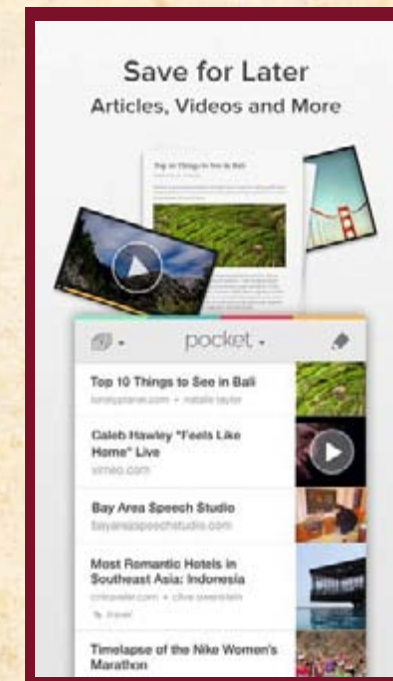
Available: [iPhone](#), [iPad](#), [Android](#)

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## Pocket

Your DVR For The Web



Pocket, the spanking new incarnation of the Read It Later app, allows you to save articles, blog posts, videos, and webpages for later viewing on your phone, tablet, or computer.

The latest upgrade includes a beautiful, clean new interface for a better viewing and reading experience. There's a new content filter which automatically organizes your content so that you can quickly switch between articles, videos, and images.

Also new are bulk editing, favoriting, and tagging modes to further organize your saved items. And Pocket integrates with over 300 apps.

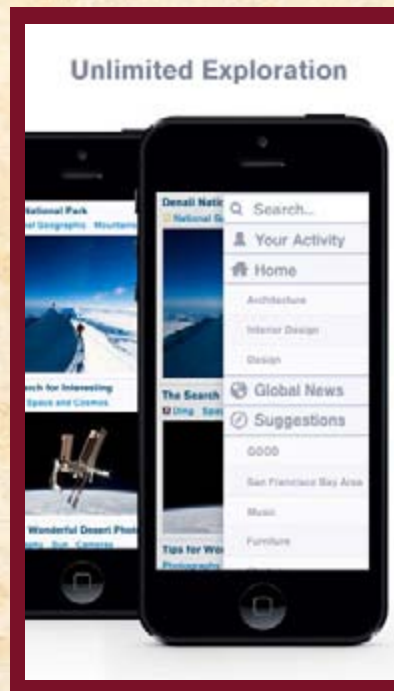
Cost: Free

Available: [iPhone](#), [iPad](#), [Android](#), [Kindle Fire](#)



## Prismatic

Your Personalized Newsfeed



Prismatic filters the news and offers recommendations based on users' social media activity on Facebook, Twitter, and Google Plus.

You can sign up [on their website](#) or download the app and sign up in-app. Create a login with a unique username and start choosing your interests, or connect to one or more of your social media accounts so Prismatic can learn about your interests based on your social activity.

Or you can do both.

Although Prismatic connects to and bases its news-filtering algorithm on users' social networks, the app has begun to develop its own ecosystem based on users' activity within the application. It looks promising.

Cost: Free

Available: [iPhone](#), [iPad](#)

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## Pulse

An Incredible News Reader



It's critical for lawyers, being an informed bunch, to have a fountain of news at their fingertips on their mobile devices.

The problem is not finding a news app, since there are zillions of them. The trick is finding one that works well and allows you to peruse information fast. [Check out Pulse](#) for this purpose. It's excellent.

I came across [Pulse](#), and it really helped me find a lot of great information, not just for news, but for my other interests as well. The interface is beautiful and fluid, and it allows for quickly seeing news from myriad sources.

Pulse allows you to add a number of big-name featured channels out of the box, such as The Wall Street Journal, CNN, Time, or FastCompany, to name a few. There's also a bunch of feeds from popular hobby sites for sports, food, and technology.

Cost: Free

Available: [iPhone](#), [iPad](#), [Android](#)



## ReaddleDocs

View Documents And Manage Files On The Go



ReaddleDocs lets you read documents on your mobile device, including email attachments and files stored on your PC or Mac, plus files stored in Dropbox, Google Docs, SugarSync, and other third-party applications. You can also edit, rename, move, copy, and archive files.

Setting up access to your email accounts, including Gmail and Yahoo, is a snap. The app includes a PDF viewer that supports full text search, the option to email files and print documents from within the app, and password protection for specific files.

Cost: \$4.99

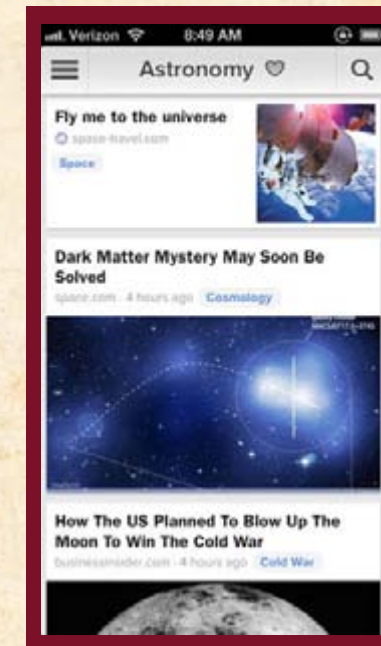
Available: [\*iPhone\*](#), [\*iPad\*](#)

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## Zite

Your Personalized Reader On The Go



Zite is a free personalized magazine that automatically learns what you like and gets smarter the more you use it. It evaluates millions of new stories every day and uses patterns, categories, and user activity to automatically aggregate personalized information to your mobile device.

Zite integrates with your Google Reader, Twitter, and Read It Later accounts.

Existing Zite users can login and start browsing the categories they've already set up. New users can quickly sign up and choose or search for news categories.

Zite learns from your activities, such as the items you choose to read and whether you've given articles a thumbs up or thumbs down. It gets to know you better over time, allowing it to fine-tune the information delivered to you.

Cost: Free

Available: [\*iPhone\*](#), [\*iPad\*](#), [\*Android\*](#), [\*Windows\*](#)





## 1Password

Secure Logins On Your Computer, iPhone, And iPad



Banks, credit cards, Facebook, Twitter, the New York Times, Gmail – the list of accounts and services that require a password is endless. Using a single password to access everything poses a huge security risk. On the other hand, using a different password for each account is ideal but impossible to remember.

A password manager is the best option. [1Password](#) is pricier than most, but why skimp on security? Try it free for 30 days. That's how I got started.

Out of the box, 1Password for Windows installs support for Internet Explorer on Windows and Safari for the Mac version. Plugins are available for Chrome and Firefox browsers.

Download the app to your desktop, set up an account locally, create a single strong master password, and you're good to go. Every time you login to an account, the app will prompt you to enter the master login. Then, it populates the username and password for the account you're trying to access. If the password is not stored, it will prompt you to add it.

1Password also saves important information like credit cards and membership numbers.

Cost: \$17.99

Available: [iPhone](#), [iPad](#), [Android](#)



## 30/30 Task Timer

Get Stuff Done



The [Pomodoro Technique](#) brought us the time management method that uses a timer to break down blocks of work into 25-minute intervals. I use this method on days when I have heaps to get done and need to ramp up my [single-tasking productivity](#). With the 30/30 app, I can plan every day using these short blocks of time.

The beautifully designed 30/30 app is simple to use. Set up a list of tasks and a length of time for each task. When you start the timer, it will alert you that it's time to move on to the next task.

You can set the timer for up to three-hour intervals, but try sticking to 30-minute intervals for shorter projects and 90-minute blocks for more involved projects.

Cost: Free

Available: [iPhone](#), [iPad](#)

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## Analytics App

Google Analytics In The Palm Of Your Hand



We have websites. We blog. We gather statistics about our websites and blogs, analyze our content, and track performance. And we generally do this by using the free service provided by Google Analytics.

With more than 50 reports, including visitor information, traffic, and content metrics, the Analytics app lets you access that data on your iPhone.

Whether you have just one site or dozens, Analytics loads all your sites and accounts from your Google Analytics account.

A quick look at how a particular post is performing is one tap away. Or click on the Dashboard and choose a date range. Find out the top keywords driving traffic to your site. Discover your top landing page or learn where your visitors are coming from.

I've used the app for over a year, and now I infrequently access my Google Analytics account on the web.

Cost: \$6.99

Available: [iPhone](#), [iPad](#)



## Analytiks

Graph Your Website Traffic



As we compile more of our information online via websites, blogs, and social media platforms, tracking what resonates, what doesn't, and what our potential clients are looking for, is important.

Google Analytics, the robust, free service from Google, does the job, generating detailed statistics about the visitors to our sites.

The knock on Google Analytics is that it can be information overload for the average user, with even the more experienced patron accessing only a fraction of its features.

Analytiks solves this problem by showing you only the most relevant data.

Cost: \$2.99

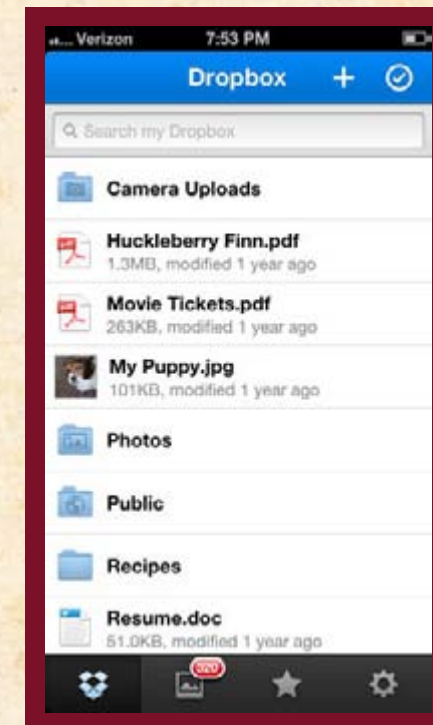
Available: [iPhone](#), [iPad](#)

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## Dropbox

Access Documents On Your Mobile Device



[Dropbox rocks](#). It's a free service that lets you access the files, pictures, music, and videos stored on your computer, wherever you are. Well, it's mostly free. For a reasonable fee, you can upgrade to more storage than you'll ever need. For many, though, the free version does the job.

The Dropbox folder on your computer is synced via the cloud and accessible via browser on any computer. With the Dropbox app, files are also accessible on your mobile device. The app allows you to sync, share, and download files from the Dropbox folder on your computer.

A great benefit is that you never have to worry about losing documents because your computer crashed or went missing.

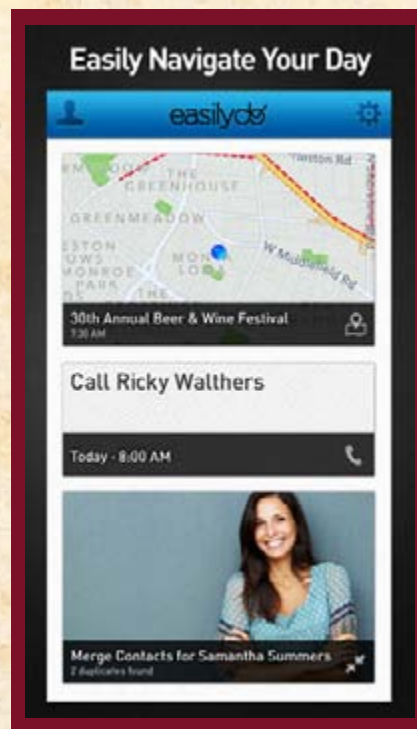
Cost: Free

Available: [iPhone](#), [iPad](#), [Android](#)



## EasilyDo

### A Personal Assistant On Your iPhone



With our hectic lives, keeping track of tasks, friends, events, and other obligations can be a chore. A personal assistant sure could help. And that's what EasilyDo for iPhone promises.

This elegant, easy-to-use app helps users to never miss another important moment, such as birthdays, events, and social updates from friends. It'll even send your well wishes, e-gifts, RSVPs, congratulations, and words of support.

EasilyDo alerts you about events and bills that are due, plus it gives directions, manages your contacts, and more.

Cost: Free

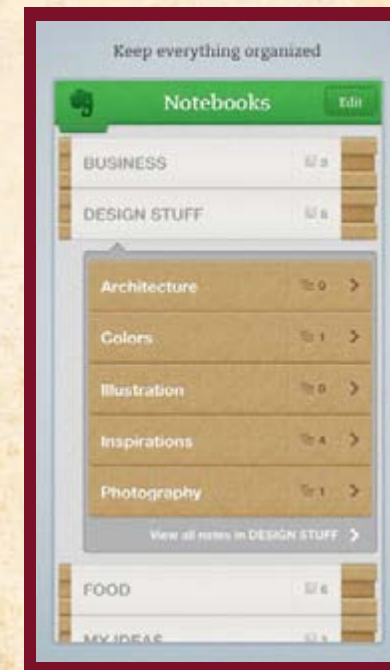
Available: [iPhone](#)

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## Evernote

### Mobile Note Nirvana



If you're not familiar with Evernote, here's the skinny: **it allows you to organize digital clippings and notes easily, sync them across different devices, and share them.**

In other words, Evernote organizes photos, audio files, screen shots, emails, Web sites, text entries, and more, all tagged and tucked away into neat little notebooks. [Get started with this guide](#) if you wanna learn more.

**The mobile version is a must have, not just for your reference but for the capturing capabilities of modern smartphones.** [Evernote](#) allows you to dictate audio notes using the iPhone microphone, so your ideas captured at the courthouse end up at your desktop automagically. Take pictures of legal pads or whiteboards and preserve your scribbles and ideas.

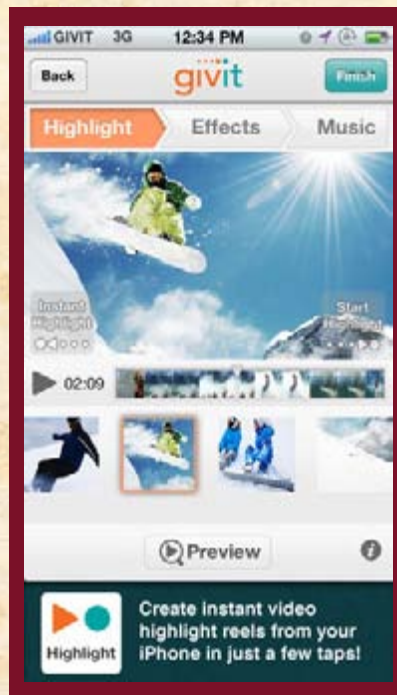
Cost: Free

Available: [iPhone](#), [iPad](#), [Android](#), [Windows](#)



## Givit

### Edit And Share Videos On Your iPhone



Shoot, edit, and share videos right on your phone with Givit. From the folks who gave us the Flip video camera, Givit is similar to Instagram, the popular photo sharing app, but with video instead of pictures.

You can combine videos or stitch together multiple scenes from a single video. Just add transitions, effects, and music, and your fabulous video is ready to share.

It's really simple: start playing the video that you shot of a wedding or other event. Tap the frames you want to include in the highlight reel, and they're automatically stitched together. Change speeds for slow-motion effects. Add other effects, music, and more with a few taps, and then share instantly to your social network.

Cost: Free

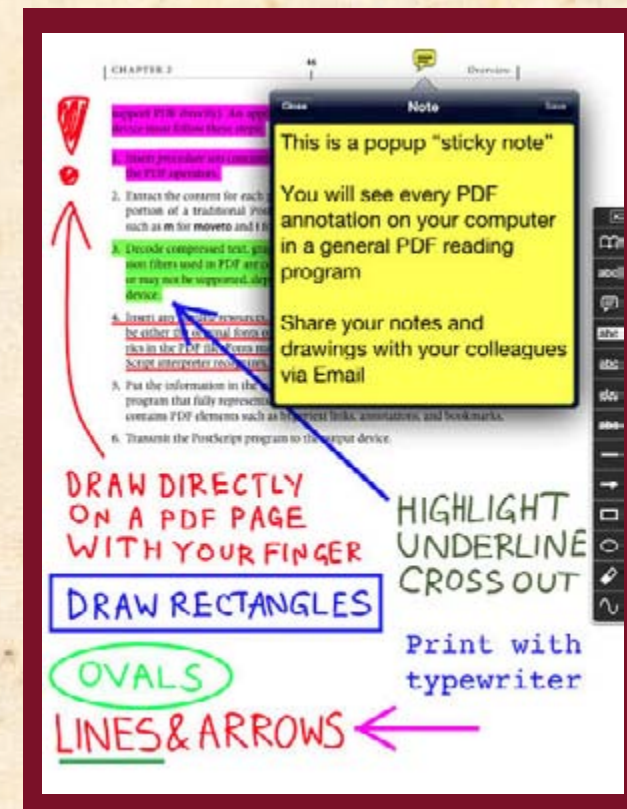
Available: [iPhone](#), [iPad](#), [Windows](#)

Share This Ebook



## GoodReader

### A Swiss Army Knife For Documents



Lawyers on mobile devices: you gotta check out GoodReader. It slices! It dices! [GoodReader](#), as the name implies, lets you read documents of many different shapes and sizes: PDFs, Office files (Word, PowerPoint, Excel), hi-res images, Web archives, and even iWorks files for the Mac fans out there.

One of the top reasons people like GoodReader is its ability to plow through **enormous PDF files with blazing speed**. In addition, GoodReader now sports **PDF annotation functionality**, allowing you to manipulate PDFs with notes, highlights, and typewriter functionality.

Cost: \$4.99

Available: [iPhone](#), [iPad](#)



## Haiku Deck

Create Beautiful Presentations On Your iPad



The iPad is a great tool for storing and showing your Keynote or PowerPoint presentation, but creating a slide deck on the device is less than ideal. Haiku Deck set out to solve that problem.

Haiku Deck is a quick and easy way to create stunning presentations, whether you are pitching an idea, teaching a lesson, telling a story, or igniting a movement.

Within minutes, you can create a beautiful presentation with text and graphics. First, choose from a range of stylish themes. Then, add text. Finish up by adding related images. The application searches the Web for images with Creative Commons licenses, including those that can be used for commercial purposes. Or, you can use your own images stored on your iPad, Flickr, Picasa, Instagram, or Facebook. That's it. You're ready to wow your audience.

Haiku Deck beats Keynote and PowerPoint in price. It's free! And while you're at it, check out the [gallery of awesome Haiku Decks](#).

Cost: Free

Available: [iPad](#)

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## PocketCloud

Take Your PC Or Mac With You On Your Smartphone



Add [PocketCloud](#) to your list of remote desktop apps to choose from. It lets you access PC-based files, music, and videos on the go, and you can even run applications stored on your computer right from your mobile device.

The free version limits you to accessing files from one computer. PocketCloud offers a pro upgrade for all devices, which allows you add additional computers, and a premium upgrade for iPhone users.

PocketCloud is a good option for solos who wish to use their computers as file and application servers when away from the office.

Cost: Free

Available: [iPhone](#), [iPad](#), [Android](#)



## Pomodoro Pro

Focus Your Scattered Mind



We're big fans of the [Pomodoro Technique](#) at Rocket Matter.

One of the apps I have on my iPhone is [Pomodoro Pro](#) (now called Focus Time), which allows me to get into my productive groove no matter where I am.

**The Pomodoro Technique is simple:** you set a timer for 25 minutes and work on only one task during that time. No email, Facebook, coffee breaks, restroom pitstops, or interruptions. You take a break for five minutes and then start up again.

Manual timers are my favorite, but when I'm away from the office, Pomodoro Pro is the best of the tomato timer helper apps. It's a slick little tool on the iPhone that allows you to barrel through our Internet-age induced ADD. And unlike others I've tried, it doesn't wear down your battery quickly.

Cost: \$2.99

Available: [iPhone](#), [iPad](#), [Android](#)

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## Priority Matrix

Organize Your Lists



We've all tried and discarded a bunch of [mobile apps](#) that promise to make our to-do lists and tasks a breeze. We've even paid for some with multiple features, including the ability to sync across devices, including our desktop computers.

But maybe that's why so many of these apps fail – they try to do too much when all we need is simple to-do lists on our mobile devices. [Priority Matrix](#) is that app. It visually organizes your lists and priorities.

Priority Matrix has a beautiful, simple interface that divides the screen into four customizable quadrants or lists that are expandable by simply dragging the lines around them.

Of course, a to-do app is useful only if you actually open the thing. Put it on the home screen of your mobile device and make a habit of opening it in the morning like you would your Facebook or Twitter app.

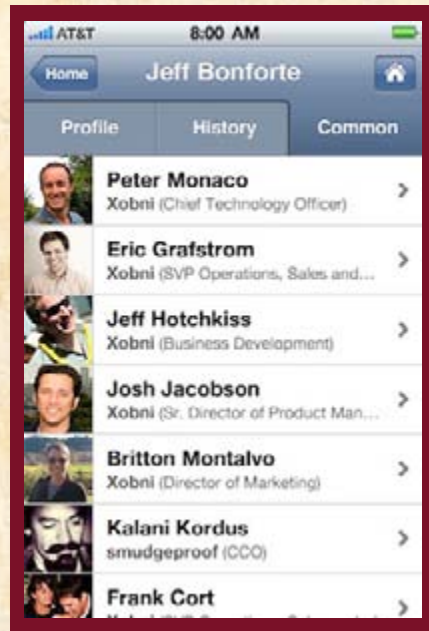
Cost: \$4.99

Available: [iPhone](#), [iPad](#)



## Smarter

### Social Network And Email Contact Manager



Gone are the days when our contacts comprised a meager list of work and personal email accounts. We now count contacts in the thousands across multiple email accounts and social networks, including Facebook, LinkedIn, and Twitter.

But how does one manage such an expansive list of contacts? With **Smarter Contacts**. The app automatically keeps track of all the people you've ever communicated with and aggregates contacts from across email accounts, social networks, and even the folks on your calendar events.

It integrates with the address book on your smartphone, attaches a face to names and email addresses, and detects and assigns phone numbers automatically.

Smarter Contacts is also available as a plugin for Gmail and Outlook on your computer.

Cost: Free

Available: [iPhone](#), [iPad](#), [Android](#)

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## SugarSync

### Sync Files On Your Computer To The Cloud



Similar to [Dropbox](#), SugarSync provides online cloud storage for the files on your computer. The [SugarSync app](#) enables you to access and share the files – documents, photos, music and movies – on your computer right from your mobile device.

First, sign up for a SugarSync account, then download and install the software on your computer. Next, assign an icon for your computer and choose folders to back up on SugarSync.

A “Magic Briefcase” folder is created in your Documents. Any file dropped into the Magic Briefcase on your work computer will be copied to the Magic Briefcase on your home computer and your smartphone.

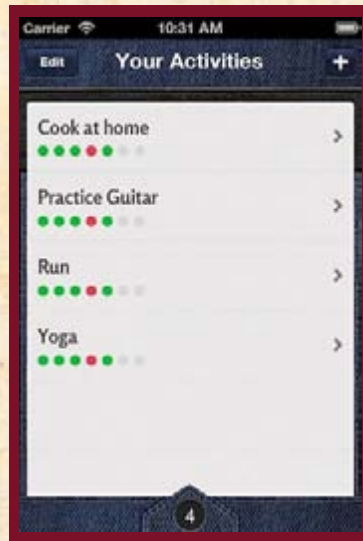
Cost: Free

Available: [iPhone](#), [iPad](#), [Android](#), [Windows](#), [Symbian](#)



## Wonderful Day

Keeps You On Task And Creates Good Habits



There's a host of productivity and task-based apps in the App Store, but Wonderful Day is unique in that it lets you list your everyday tasks and then turn the dot to green when a task is completed, forming a "success chain." The idea is to not break the chain.

**First**, add the activities or goals that you work on frequently or would like to, like running, going to the gym, writing, practicing the guitar, or yoga.

**Next**, pick the days of the week for each activity. It could be daily, weekdays, weekends, or specific days.

**Then**, after you complete your activity, mark it as "done."

Rack up more "dones" and watch the chain in your activity chart grow. The challenge is to not break the chain of green. Are you up for it?

Cost: \$0.99

Available: iPhone, iPad

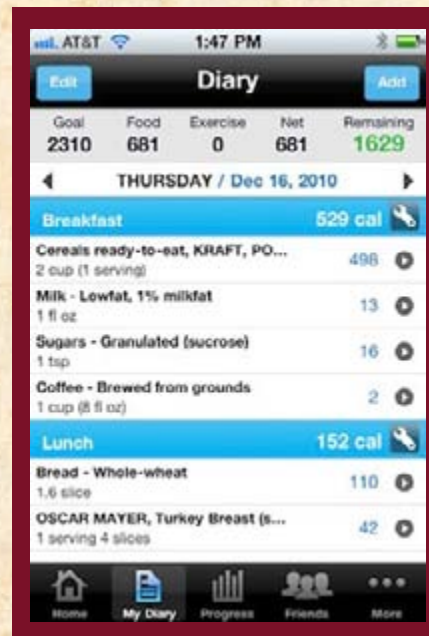
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## MyFitnessPal

### Get Fit



Download MyFitnessPal and create an account by providing an email address and password. This allows you to sync your data online. Next, enter your age, height, gender, current weight, and goal weight. Then, choose a weekly goal, anything from “maintaining your current weight” to “losing up to two pounds per week.” A daily calorie goal will be automatically generated. Start recording and tracking your daily food intake and exercise.

MyFitnessPal also requires that you enter an activity level, from “Sedentary” to “Very Active.”

A large food inventory, search functionality, and finer exercising detail rounds out MyFitnessPal’s advantages over similar apps. Other features include the option to connect with friends to track and motivate each other, a barcode scanner for supermarket foods (useful!), and detailed reports.

Cost: Free

Available: [iPhone](#), [Android](#), [Blackberry](#)

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## LoseIt!

### Track Your Calories And Stay Mindful



As a productivity junkie, I’m completely aware of how nutrition affects my ability to think clearly, make good decisions, and operate at peak mental performance.

LoseIt! is an efficient diet tracker, with a smooth Web and mobile interface allowing for quick entry of whatever it was you scarfed down during your meals. Once you get through your first three days, logging your eating becomes a habit. It helps you set and track goals, and it accounts for calories burned during zillions of different types of exercise (including curling).

So now, when I consider my dinner or my snack, it’s in the larger context of my day: what I’ve eaten so far, what food groups I’ve ignored, etc.

Tracking food also helps me to stay mindful. Logging my diet keeps me accountable for what I ingest.

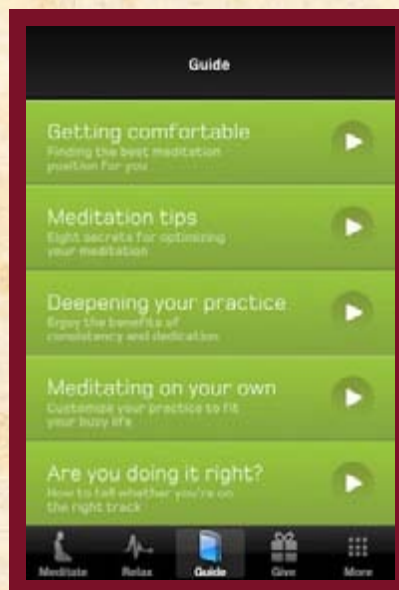
Cost: Free

Available: [iPhone](#), [iPad](#), [Android](#)



## Mindfulness Meditation

Increase Focus And Reduce Stress



Working mostly from a home office, it's easy to slide out of bed and into my desk and stay there for hours. It's not healthy and hampers productivity.

I have no problem hitting the gym, but meditating has been a challenge. So I decided to check out the Mindfulness Meditation mobile app.

The app provides mindfulness-based techniques for stress reduction. The routines range from five minutes to 40 minutes, good for short breaks, trips, and outdoor practice. I started with the five-minute routine. Baby steps. A gentle voice guided my meditation. The voice belongs to Stephan Bodian, author of *Meditation For Dummies*. Perfect for this meditation novice.

We've read that mindfulness increases focus, concentration, and creativity while reducing stress. And that mediation helps promote mindfulness. The Mindfulness Meditation app helps you to gently explore that space.

Cost: \$1.99

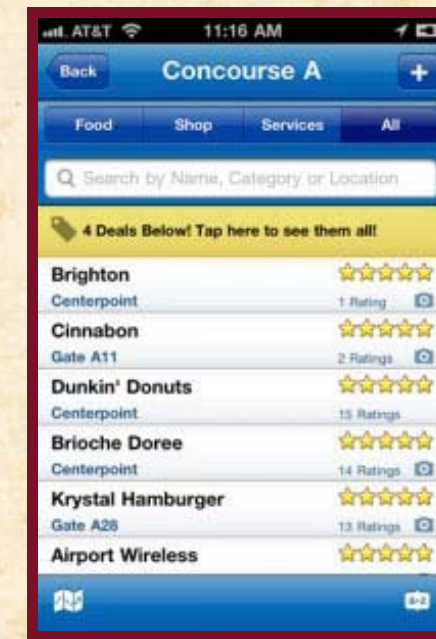
Available: [iPhone](#), [iPad](#), [Android](#) (coming soon!), [Windows](#) (coming soon!), [Blackberry](#) (coming soon!)

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## GateGuru

Rock The Airport



GateGuru is a great app for navigating new airports – or even ones you've been to over and over again.

You know that gamble you make: will the restaurants be better when you get past security or not? GateGuru features user reviews and restaurant lists, so you can get an idea of what gastronomical options await you on the other side of the pat-down.

GateGuru also provides estimates for security lines for the various gates at the airport, as well as maps. Users can leave general tips about the airport, such as Wi-Fi service, general cleanliness, and those kinds of things.

Here's a curious feature: you can "Check-in" to an airport, leading me to wonder what kind of activity evolves out of two people randomly finding each other in an airport. That's an onion I don't want to peel.

Cost: Free

Available: [iPhone](#), [iPad](#), [Android](#), [Windows](#)



## Triplt

All Your Travel Information At Your Fingertips



Get all of your travel information – flight, hotel, and car rental reservations – right on your mobile device with Triplt. Just forward your confirmation emails to Triplt and instantly create a mobile travel itinerary. That's it!

On a recent trip, my flight and hotel reservations were made separately, I simply forwarded each email to Triplt, and almost instantly a detailed itinerary was created and available on my phone and my Web account. It included flights, hotel, and maps with directions from the airport to my hotel.

Adjust account settings to automatically add your flight information to a calendar application. Or, connect to LinkedIn and Facebook to share your travel plans. You can even get a TripIt Blog Badge to share your location, upcoming trips, and travel stats on your blog.

Cost: Free

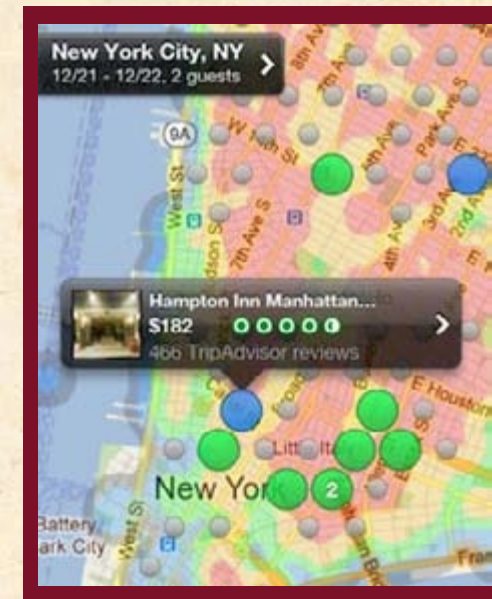
Available: [iPhone](#), [iPad](#), [Android](#)

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## Hipmunk

Flight and Hotel Search



Book your flight and hotel right from your mobile device with Hipmunk.

Hipmunk uses a proprietary search algorithm to locate the best hotels in your current location or destination city. The top 10 hotel results are shown on a map so that you can locate where you'll be staying.

You can also turn on heatmaps that will show you the best areas to stay based on unique interests like food, landmarks, nightlife, and more.

The interface is gorgeous, with the hotel feature being a particularly seamless experience. First, enter your destination city. The app aids you in this with a smart search enabled pull down menu. Next, click on "search for hotels." A map of the city will appear with ten dots representing your choice of hotels.

Though Hipmunk is known for its flight search, its hotel search shines. But flight search is no slouch.

Cost: Free

Available: [iPhone](#), [iPad](#), [Android](#)



## Wi-Fi Finder

Get Online From Anywhere



Quickly find a wireless connection when traveling or looking for a place to connect and work with the Wi-Fi Finder app.

After downloading the app, you're presented with three options:

- Find public Wi-Fi near your current location.
- Find Wi-Fi hotspots anywhere in the world.
- Download an offline database for finding public Wi-Fi when not online.

I used the map to locate a cluster of Wi-Fi hotspots near me. Then, I switched to the List view to find business locations with free and paid options.

You can filter by free or paid Wi-Fi hotspots. Along with the ubiquitous Starbucks listings, I found a bunch of locations nearby. Find a location you like? Add it to your favorites for easy access during repeat visits.

As with all public Wi-Fi surfing, make sure that you're viewing sensitive data using the HTTPS protocol for secure connections.

Cost: Free

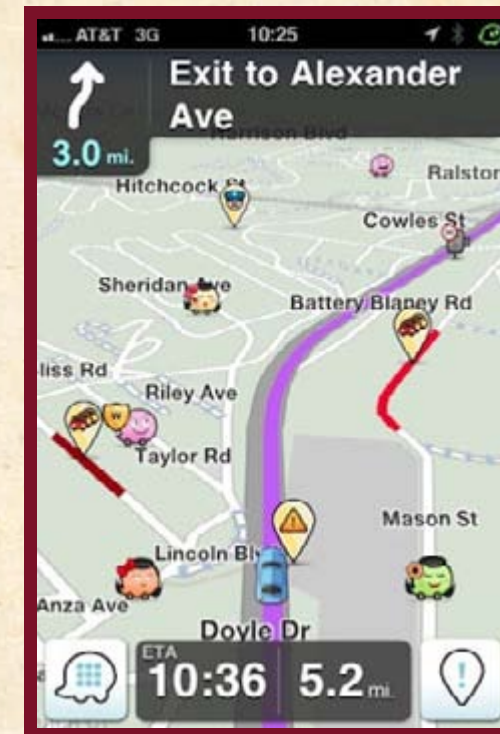
Available: [\*iPhone\*](#), [\*iPad\*](#), [\*Android\*](#)

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## Waze

A Navigation App That Even Apple Recommends



As we wait for Apple to fix the debacle that is their native Maps app, give Waze a try. It's free and [recommended by Tim Cook himself!](#)

Waze is more than a maps app – it's a fun, hands-free, voice-operated, community-based traffic and navigation app.

Waze anonymously connects you to others. The app then analyzes the collective data and provides the best route available.

Waze determines your preferred routes. It tells you about problems and lets you report problems, which are usually resolved within a couple days of being reported.

Cost: Free

Available: [\*iPhone\*](#), [\*iPad\*](#), [\*Android\*](#)



## About the Authors

Larry Port, Rocket Matter's founder and CEO, is a speaker and award-winning writer at the crossroads of the legal profession and cutting edge technology. He frequently discusses marketing, efficiency, and quality techniques in the software industry that can be leveraged by law practitioners. Larry was named to the 2012 Fastcase 50 honoring the law's smartest, most courageous innovators, techies, visionaries, and leaders.

Tim Baran is the community manager at [Rocket Matter](#). From law firm librarian to starting a continuing legal education venture, he now manages, and is part of an awesome team that produces Rocket Matter's significant content, including the [Legal Productivity blog](#), [Rocket Academy videos](#), [webinars](#), [Facebook](#), [Twitter](#), [Google Plus](#), and other social channels.

We'd also like to express our great appreciation to the following contributing authors:

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- Ian O'Flaherty, Chief Software Architect, Developer, and Managing Partner of Lit Software, LLC
- Stephan Futeral, founder of Futeral & Nelson, LLC, the Chief Software Architect of JuryPad.

## What is Rocket Matter?

[Rocket Matter](#) is the leading web-based practice management and time and billing application for small to mid-sized law firms.

When we launched in February of 2008, we were the first legal technology available for running a law firm online. We were surprised at the number of attorneys who immediately joined our service, looking to manage their matters, clients, and invoicing from any computer at any time.

Since then, amazing mobile devices, such as the iPhone®, iPad®, and Droid®, have transformed attorney access to information. Rocket Matter built its own native iPhone app to fill this need, making the lives of lawyers a whole lot easier.



In addition, the global economy has declined, putting new pressures on the operational efficiencies of law firms and altering the makeup of large, traditional law firms.

In that time, via the Rocket Matter product, plus our [blogging](#), [video](#), [Rocket Academy](#), [webinars](#), and contributions to legal trade publications, we've helped law firms navigate these new waters.

We've introduced new ideas for marketing, operations, and technology to help legal professionals adapt to the ever-changing professional environment. So, please enjoy this book and become part of our cutting-edge community if you're not already! Follow us on [Twitter](#), [Facebook](#), and [Google Plus](#), and spread the good word!