STATE BAR OF WISCONSIN
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Diversity Clerkship Program
Employer Commitment Form

The deadline to commit as an Employer is January 7th, 2027. The success of our program depends on employers willing to provide a full-time summer employment opportunity to 1L law student from a variety of backgrounds. We hope you will consider joining the program.

Name of Employer:
(as it will be listed on official DCP documents)

Please indicate your commitment plans below.

☐ **Commit**

Thank you for agreeing to participate in our program! Once we have received your commitment, you will receive a confirmation that you have been added to our employer roster along with information about the process going forward. Please note that the number of students selected to participate in the Diversity Clerkship Program is based on the number of confirmed, committed employers. Withdrawal by an employer from the program after the commitment date causes severe disruption to the interview and selection process and deprives a selected student who may have foregone other employment opportunities of a spot in our program. Therefore, we would ask that you please make every attempt to honor your commitment once you have been confirmed to participate. Conversely, for the same reasons, we exhort our selected students to honor their commitment as well so that an employer is not adversely effected.

☐ **Cannot Commit**

We regret that you are unable to participate in the program this year. We hope you will consider being a part of our program in the near future. For quality assurance and control reasons, we would ask that you please share your reason for not participating:

In agreeing to commit to participating in this program, I understand I must:

- ☐ Submit the Employer Description Form by January 25, 2027
- ☐ Conduct clerk interviews the week of March 15, 2027
- ☐ Attend the Diversity Clerkship Program Reception on July 29, 2027
- ☐ Employ a student full-time for at least 10 weeks
- ☐ Follow all labor and employment laws relating to hiring a student
- ☐ Provide a mentor to your clerk as well as feedback and regular check-ins
- ☐ Conduct an exit interview with your clerk at the end of the summer
- ☐ Provide the same salary, work experience, and social opportunities to your clerk as you would to any other summer associate

Depending on the number of student applicants, there may be an opportunity to employ more than one student for a summer clerkship. Please check the box below if you would be willing to hire more than one clerk.

☐ **We would be willing to hire more than one clerk**

If employers drop out of the program, it leaves students without experience as well as the income they were relying on for the summer. In addition, it can reflect negatively on our program. Please note, on a *rare* occasion, it is possible that extraordinary circumstances beyond our control (such as an illness or medical emergency) could arise which could prevent the Diversity Clerkship Program from being able to provide you with a selected student.

Finally, please use the space below to provide us with contact information for two people from your organization. These are the people we will reach out to with program updates, invitations, and questions. Should any of the following information change at any point in time during your involvement in the program, please contact Emily DeRusha-Kozik, dcpstatebar@wisbar.org to have it updated accordingly.

Our primary contact person for this program is:	Our secondary contact person for this program is:
Name:	Name:
Title:	Title:
Direct Telephone Number:	Direct Telephone Number:
Email:	Email:
Company/Organization:	Company/Organization:

Please email this form to: Jacque Evans M.Ed. dcpstatebar@wisbar.org