

Green Lake County Circuit Court Rules

SMALL CLAIMS LOCAL RULE

I. Service of Summons. The Court authorizes service by mail, as allowed under Wis. Stat. 799.12(2) and in eviction proceedings by certified mail as allowed under Wis. Stat. 799.12(3). Contempt proceedings must be personally served.

II. Pleadings. All pleadings shall be in writing. A defendant, or their attorney, may file and Answer, Counterclaim or Affirmative Defense with the Clerk of Court and opposing party at or before the return date, or, if appearing at the return date in person and orally claimed, within 10 calendar days of the return date. Failure to do so may result in a default judgment.

III. Personal Appearance. Parties do need not appear in person at the return date EXCEPT for evictions and contempt proceedings, which they MUST appear in person.

Dated and signed this 17th day of February, 2014.

DIVORCE HEARING LOCAL RULE

I. Court Hearing. Upon receiving notice from the Clerk of Court for a Stipulated Divorce Hearing, the parties have thirty (30) days to reschedule the hearing date or ask for a party to appear by telephone for good cause.

II. Appearances. The parties, and attorneys, must appear in person at the Stipulated Divorce Hearing unless given prior permission by the Court. If the parties have reached an agreement the Court will divorce the parties at the hearing date. If not, an in person Scheduling Conference will be held.

III. Prior to Hearing. If either party wants a Temporary Hearing or they believe a Guardian ad Litem (GAL) is needed they shall contact the Family Court Commissioner to schedule a hearing as soon as possible.

IV. Violations. Failure to follow this Rule may result in reasonable fees, including attorney fees, being assessed against the violating party, the matter being dismissed, or any orders the Court sees as just under Wis. Stat. 805.03.

Dated and signed this 7th day of December, 2016.