



STATE BAR OF WISCONSIN

## DIVERSITY CLERKSHIP PROGRAM

# Application Instructions

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The State Bar's Diversity Clerkship Program is a limited-term, summer employment opportunity that affords first-year Marquette University Law School and University of Wisconsin Law School students with diverse backgrounds the opportunity to build legal practice skills and knowledge. It is an employer-student program where students are assigned to private law firms, corporate legal departments and governmental agencies. Student clerks gain practical legal experience and participating employers obtain valuable legal support.

### Eligibility

First-year Marquette University Law School and University of Wisconsin Law School students with diverse backgrounds who are in good standing may apply. Successful applicants demonstrate a commitment to diversity and a record of academic achievement. Prospective employers may request your first semester law school grade transcript during the interview process.

### Application

To apply, please submit the following via your law school's Simplicity website:

- The State Bar of Wisconsin Diversity Clerkship Program application form
- Personal statement
- Resume
- A legal writing sample

**Applications must be received no later than 4:00 p.m. Wednesday, January 11, 2017.**

### Personal Statement

The personal statement is an extremely important factor in the selection process and should reflect how an applicant has:

- Been affected by diversity,
- Contributed to diversity, and/or
- Hopes to contribute to diversity in the future.

When preparing your personal statement (500 words), consider responding to the following questions:

- What is unique, special, distinctive and/or impressive about you or your life story?
- What particulars in your life (personal or family, people or events) have shaped you or influenced your goals?
- What are unusual obstacles or hardships (for example, economic, familial or physical) in your life?
- How has your commitment to diversity influenced your decision to attend law school, and how do you think this commitment may influence your career as an attorney?



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**DIVERSITY CLERKSHIP PROGRAM**

## Application Form

Your application must include the following materials:

- Application Form
- Personal Statement
- Resume
- Legal Writing Sample

Applications must be received no later than 4:00 p.m., Wednesday, January 11, 2017.

Please upload all materials onto your law school's Simplicity website. If you have any questions about this process, please contact the following:

**Dean Paul Katzman**

Marquette University Law School  
Eckstein Hall, Suite 240  
Paul.katzman@marquette.edu

**Megan Heneke**

University of Wisconsin Law School  
975 Bascom Mall, Room 3221  
megan.heneke@wisc.edu

## Biographical Information

First Name:

Last Name:

Law School:

Current mailing address:

Telephone:

Email:

Permanent mailing address (if different than above):

## Undergraduate Degree

College/University:

GPA:

Concentration/Major(s):

Type(s) of Degree Received:

## Graduate Degree

College/University:

GPA:

Concentration/Major(s):

Type(s) of Degree Received:





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### **Honors, Awards, Special Skills**

Please list any honors and/or awards for civic, academic, or government work that would be relevant to your participation in this program.

Please describe any additional training and/or experience relevant to your participation in this program.

### **Work Experience**

Work and volunteer experiences are valuable to students' professional development. Please list, in chronological order beginning with the most recent, those work experiences or volunteer activities that positively impacted your professional and personal growth. If necessary, please upload additional document(s).

Employer:

Job Title:

Dates of Employment:

Brief description of the work you did:

Employer:

Dates of Employment:

Job Title:

Brief description of the work you did:



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Employer:

Job Title:

Dates of Employment:

Brief description of the work you did:

### **Commitment to Diversity Clerkship Program**

If you are selected and agree to participate in the State Bar of Wisconsin's Diversity Clerkship Program, you have made a firm commitment to:

- 1) Accept any assigned clerkship. Although there is no guarantee that you will be assigned your top preferences, the Selection Committee will try its best to maximize employer and student preferences.
- 2) Work for your assigned employer in accordance with your assigned employer's rules and clerk needs. Subject to the employer's needs, you can expect your clerkship commitment to be 10 weeks—unless the employer agrees to a shorter/longer period of time.
- 3) Attend the Diversity Clerkship Summer Reception.

Diversity Clerkship Program staff may become aware of other clerkship opportunities outside of the Program. In the event you are not selected to participate in the 2017 Diversity Clerkship Program, do you grant permission for program staff to forward your application materials to these organizations?

Yes

No

Your signature signifies that you are eligible for the State Bar of Wisconsin's Diversity Clerkship Program. By signing this application form, you authorize the Selection Committee to obtain your law school records and grades. If selected to participate in the program, you are required to execute Authorization for Release of Information documents.

Signature:

Date:

(Typed signature acceptable)



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