

GREEN LAKE / RIPON BAR ASSOCIATION

You are cordially invited to a THREE ethic credit seminar

Where: Christianos Restaurant, 530 STH 23, just West of the City of Green Lake

When: October 24th, 2014 at 9:00 a.m. until Noon

Cost: Free to members of the Green Lake/Ripon Bar Association

\$75 for non-members

(The cost of joining the Bar Association is \$80. If you join, you get free admission to the seminar along with all other benefits of being a member!)

A free lunch will also be provided to all who attend after the seminar

PLEASE RSVP BY OCTOBER 1ST, 2014

Members of the Green Lake / Ripon Bar Association

EMAIL: iamkristin@hotmail.com

FAX: (209) 671-1727

Members and Non members of the Bar Association

MAIL: Galatowitsch Law Office
P.O. Box 113
Princeton, WI 54968-0113

Yes I will be attending, payment is as follows;

- Free! I am a current member of the Green Lake/Ripon Bar Association
- Enclosed is \$80 to become a member of the Bar Assoc. & the seminar is free!
- Enclosed is \$75 to attend the seminar only

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ABOUT THE SPEAKERS

Hon. Mark T. Slate is the Circuit Court Judge for Green Lake County. Born and raised in Markesan, he graduated from the Wisconsin Law School and practiced with his father Bill Slate in Markesan before running for Circuit Court Judge in 2011. Judge Slate has taught several continuing legal education classes for the State Bar of Wisconsin.

Aviva Meridian Kaiser is Assistant Ethics Counsel at the State Bar of Wisconsin. She has taught at the UW Law School for 25 years. She received J.D. from the State University of New York at Buffalo Law School. She practiced law in Chicago before beginning her full-time teaching career at IIT Chicago/Kent College of Law.

ABOUT THE CLASSES

Destroying Client Files (Judge Slate)

This presentation will go over what you need to do when you have more client files than you can handle. What is the procedure for destroying client files that you currently have? What is the best way to handle files when you close them? All these questions and more on the ethical and practical issues of dealing with client files will be discussed.

Letters of Engagement Presentation (Aviva Meridian Kaiser)

The letter of engagement is one of the first steps in establishing a professional relationship with a client. It is an effective way to communicate exactly what the lawyer and the client have agreed to do. Discussion will be on the requirements of SCR 20:1.5, what is prohibited or should be avoided, and the suggested content of the letter..

Confidentiality Presentation (Aviva Meridian Kaiser)

In August 2012, the ABA amended the Model Rule 1.6 of the Rules of Professional Conduct. These amendments concern disclosing information to detect and resolve conflicts, and making reasonable efforts to prevent inadvertent disclosure of information. This presentation will discuss these amendments.