

2010 Annual Convention Timetable

- April 24, 2009 Informational email for the 2009 Annual Convention sent to current program chairs, committee, division and section leaders
- June 5, 2009 Response deadline for CLE Programs requests. The following information should be included:
- Intent to organize and present a CLE program
 - Name and contact information of program chair
 - Preference of day(s) and time(s) for your CLE program
 - Spotlight Showcase Proposal
- July 24, 2009 Preliminary titles of individual tracks within programs due
- August 17, 2009 Spotlight Showcase Programs will be notified of CLE Division's decision
- September 8, 2009 Program Chair Information will be available online at www.wisbar.org/convention/chair, including:
- Final Convention CLE schedule
 - Convention deadlines
 - Duties of program chair
 - Information to convey to speakers
 - Evaluations from the last convention
- November 6, 2009 Speaker Information Deadline
Include:
- Final titles of individual tracks within programs
 - Speakers for each track
 - Each speaker's name, firm, address, phone number and email address

Be sure to inform speakers of March 19, 2010 outline due date!

- December 14, 2009 Speaker information will be available online at www.wisbar.org/convention/speaker, including:
- General Information
 - Outline Guidelines
 - Deadlines

March 19, 2010 Speaker Outlines Due

***All outlines must be in by this date. Any outlines submitted after the March 19, 2010 deadline will NOT be included in the CLE materials.**

April 9, 2010 Audio Visual Equipment Request Deadline

May 5-7, 2010 ANNUAL CONVENTION
Monona Terrace Convention Center, Madison, WI